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Fiscal 2013

Summary by Warrant Article

<u>Article Number</u>	<u>Purpose</u>	<u>Fiscal 2012 Adopted</u>	<u>Fiscal 2013 Estimate</u>	<u>Amount Change</u>	<u>% Change</u>
4	Debt Service	479,514	468,722	(10,792)	-2.3%
7	General Government Operations				
	Executive	248,549	253,040	4,491	1.8%
	Administration & Finance	1,756,229	1,801,689	45,460	2.6%
	Inspection Services	401,949	407,970	6,021	1.5%
	Public Safety	1,278,256	1,291,114	12,858	1.0%
	Public Works	1,992,082	1,990,906	(1,175)	-0.1%
	Human Services	764,509	825,742	61,233	8.0%
		<u>6,441,573</u>	<u>6,570,461</u>	<u>128,887</u>	<u>2.0%</u>
8	Capital Projects	631,248	694,246	62,998	10.0%
9	Local Elementary School	5,261,544	5,366,821	105,277	2.0%
10	Northern Berkshire Regional High School	366,466	373,799	7,333	2.0%
11	Mt. Greylock Regional High School	4,600,521	4,688,230	87,709	1.9%
12	Appropriation to Reserve Fund	50,000	50,000	0	0.0%
13	Appropriation to Stabilization Fund	25,000	25,000	0	0.0%
14	Chamber of Commerce - 10% of Hotel Tax	33,492	38,641	5,149	15.4%
15	Youth Center	65,648	66,961	1,314	2.0%
17	Sewer Department	1,086,834	1,072,796	(14,038)	-1.3%
18	Water Department	948,076	889,963	(58,114)	-6.1%
20	Transfer Station	207,010	185,359	(21,651)	-10.5%
		<u>20,196,927</u>	<u>20,490,998</u>	<u>294,071</u>	<u>1.5%</u>

**Town of Williamstown
Five Year Financial Plan**

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	Fiscal Year 2011	Fiscal Year 2012	% Chg.	Fiscal Year 2013	% Chg.	Fiscal Year 2014	% Chg.	Fiscal Year 2015	% Chg.	Fiscal Year 2016	% Chg.
Property Tax Revenue											
Property Tax (Base)	12,884,497	13,360,583	3.7%	13,982,680	4.7%	14,432,247	3.2%	14,893,054	3.2%	15,365,380	3.2%
Prop 2 1/2 Increase	322,112	334,015	3.7%	349,567	4.7%	360,806	3.2%	372,326	3.2%	384,134	3.2%
Growth	153,974	288,083	87.1%	100,000	-65.3%	100,000	0.0%	100,000	0.0%	100,000	0.0%
Prop 2 1/2 Levy Limit	13,360,583	13,982,681	4.7%	14,432,247	3.2%	14,893,054	3.2%	15,365,380	3.2%	15,849,514	3.2%
Snow & Ice Deficit	(59,056)	(217,377)	268.1%	(200,000)	-8.0%	(200,000)	0.0%	(200,000)	0.0%	(200,000)	0.0%
Unused Levy Capacity	(172,934)	(172,587)	-0.2%	(580,104)	236.1%	(530,104)	-8.6%	(461,104)	-13.0%	(371,104)	-19.5%
Provision for Abatements	(131,592)	(191,480)	45.5%	(158,188)	-17.4%	(161,352)	2.0%	(164,579)	2.0%	(167,870)	2.0%
Non-Property Tax Revenue											
Motor Vehicle Excise	580,000	580,000	0.0%	565,000	-2.6%	570,650	1.0%	576,357	1.0%	582,120	1.0%
Hotel and Motel Excise	312,208	312,208	0.0%	319,646	2.4%	322,842	1.0%	326,071	1.0%	329,332	1.0%
Local Meals Tax	95,256	114,000	100.0%	121,438	6.5%	122,652	1.0%	122,652	0.0%	122,652	0.0%
Payments in Lieu of Tax	155,000	45,000	-71.0%	45,000	0.0%	45,450	1.0%	45,905	1.0%	46,364	1.0%
Liens, Late Fees & Supplemental Fees	33,000	33,000	0.0%	33,000	0.0%	33,330	1.0%	33,663	1.0%	34,000	1.0%
Licenses and Permits	167,926	168,000	0.0%	158,628	-5.6%	160,214	1.0%	161,816	1.0%	163,435	1.0%
State Aid	182,553	182,500	0.0%	182,500	0.0%	184,325	1.0%	186,168	1.0%	188,030	1.0%
State Aid	1,775,816	1,758,922	-1.0%	1,758,922	0.0%	1,758,922	0.0%	1,758,922	0.0%	1,758,922	0.0%
Fines and Interest	115,000	95,000	-17.4%	95,000	0.0%	95,950	1.0%	96,910	1.0%	97,879	1.0%
Free Cash	380,788	259,495	-31.9%	526,251	102.8%	389,700	-25.9%	370,215	-5.0%	351,704	-5.0%
Intra-Fund Transfers	225,284	224,972	-0.1%	218,629	-2.8%	220,816	1.0%	223,024	1.0%	225,254	1.0%
Total Non-Property Tax	4,022,831	3,773,096	-6.2%	4,024,014	6.7%	3,904,852	-3.0%	3,901,703	-0.1%	3,899,691	-0.1%
	<u>17,019,832</u>	<u>17,174,334</u>	<u>0.9%</u>	<u>17,517,970</u>	<u>2.0%</u>	<u>17,906,450</u>	<u>2.2%</u>	<u>18,441,400</u>	<u>3.0%</u>	<u>19,010,231</u>	<u>3.1%</u>

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General Expenses											
Salaries and Wages	3,439,230	3,485,111	1.3%	3,541,668	1.6%	3,389,195	-4.3%	3,398,252	0.3%	3,402,269	0.1%
Fringe Benefits	1,520,365	1,603,435	5.5%	1,599,165	-0.3%	1,759,081	10.0%	1,934,989	10.0%	2,128,488	10.0%
General Expenses	1,343,327	1,353,028	0.7%	1,429,629	5.7%	1,347,076	-5.8%	1,360,547	1.0%	1,374,152	1.0%
	<u>6,302,921</u>	<u>6,441,573</u>	<u>2.2%</u>	<u>6,570,461</u>	<u>2.0%</u>	<u>6,716,168</u>	<u>2.2%</u>	<u>6,916,812</u>	<u>3.0%</u>	<u>7,130,163</u>	<u>3.1%</u>
School Expenses											
Mt. Greylock Regional	4,561,599	4,445,154	-2.6%	4,534,096	2.0%	4,634,644	2.2%	4,773,103	3.0%	4,920,331	3.1%
Excluded Debt	38,922	155,367		154,134		152,901		123,002		123,002	
	<u>4,600,521</u>	<u>4,600,521</u>		<u>4,688,230</u>		<u>4,787,545</u>		<u>4,896,105</u>		<u>5,043,333</u>	
No. Berkshire Regional	239,084	366,466	53.3%	373,799	2.0%	382,088	2.2%	393,503	3.0%	405,640	3.1%
Local Elementary	5,261,543	5,261,544	0.0%	5,366,821	2.0%	5,485,836	2.2%	5,649,724	3.0%	5,823,992	3.1%
	<u>16,404,069</u>	<u>16,670,105</u>	<u>1.6%</u>	<u>16,999,310</u>	<u>2.0%</u>	<u>17,371,637</u>	<u>2.2%</u>	<u>17,856,143</u>	<u>2.8%</u>	<u>18,403,128</u>	<u>3.1%</u>

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Revenue											
Transfer Station	205,565	207,010	0.7%	185,359	-10.5%	189,993	2.5%	194,743	2.5%	199,612	2.5%
Sewer	1,235,150	1,268,054	2.7%	1,255,015	-1.0%	1,305,780	4.0%	1,327,199	1.6%	1,288,372	-2.9%
Water	1,123,989	1,119,157	-0.4%	1,097,044	-2.0%	1,141,793	4.1%	1,116,787	-2.2%	1,109,602	-0.6%
	<u>2,564,704</u>	<u>2,594,221</u>	<u>1.2%</u>	<u>2,537,418</u>	<u>-2.2%</u>	<u>2,637,567</u>	<u>3.9%</u>	<u>2,638,729</u>	<u>0.0%</u>	<u>2,597,586</u>	<u>-1.6%</u>
Expenses											
Transfer Station	205,565	207,010	0.7%	185,359	-10.5%	189,993	2.5%	194,743	2.5%	199,612	2.5%
Sewer	1,235,150	1,268,054	2.7%	1,255,015	-1.0%	1,305,780	4.0%	1,327,199	1.6%	1,288,372	-2.9%
Water	1,123,989	1,119,157	-0.4%	1,097,044	-2.0%	1,141,793	4.1%	1,116,787	-2.2%	1,109,602	-0.6%
	<u>2,564,704</u>	<u>2,594,221</u>	<u>1.2%</u>	<u>2,537,418</u>	<u>-2.2%</u>	<u>2,637,567</u>	<u>3.9%</u>	<u>2,638,729</u>	<u>0.0%</u>	<u>2,597,586</u>	<u>-1.6%</u>

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Revenue											
Debt Exclusions - General Debt	449,375	438,814	-2.4%	429,039	-2.2%	419,264	-2.3%	408,845	-2.5%	395,495	-3.3%
Debt Exclusions - Mt. Greylock	38,922	155,367	100.0%	154,134	-0.8%	152,901	-0.8%	123,002	-19.6%	123,002	0.0%
Free Cash-One time only	0	0	0.0%	157,892	100.0%	0	-100.0%	0	0.0%	0	0.0%
	<u>488,297</u>	<u>594,181</u>	<u>21.7%</u>	<u>741,065</u>	<u>24.7%</u>	<u>572,165</u>	<u>-22.8%</u>	<u>531,847</u>	<u>-7.0%</u>	<u>518,497</u>	<u>-2.5%</u>
Expenses											
General Capital Plan	475,113	478,248	0.7%	504,246	5.4%	517,299	2.6%	534,954	3.4%	558,898	4.5%
Police Station-Architect				143,295							
General Debt	39,475	40,700	3.1%	39,683	-2.5%	38,692	-2.5%	37,647	-2.7%	31,366	-16.7%
	<u>514,588</u>	<u>518,948</u>	<u>0.8%</u>	<u>687,224</u>	<u>32.4%</u>	<u>555,991</u>	<u>-19.1%</u>	<u>572,601</u>	<u>3.0%</u>	<u>590,263</u>	<u>3.1%</u>
Debt Exclusions - General Debt	449,375	438,814	-2.4%	429,039	-2.2%	419,264	-2.3%	408,845	-2.5%	395,495	-3.3%
Reserve Fund	50,000	50,000	0.0%	50,000	0.0%	50,000	0.0%	50,000	0.0%	50,000	0.0%
Stabilization Fund	25,000	25,000	100.0%	25,000	0.0%	25,000	0.0%	25,000	0.0%	25,000	0.0%
Youth Center	65,096	65,648	0.8%	66,961	2.0%	68,446	2.2%	70,491	3.0%	72,665	3.1%
Circuit Breaker Refund	0	0	100.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%
	<u>1,104,059</u>	<u>1,098,410</u>	<u>-0.5%</u>	<u>1,258,224</u>	<u>14.5%</u>	<u>1,118,701</u>	<u>-11.1%</u>	<u>1,126,937</u>	<u>0.7%</u>	<u>1,133,423</u>	<u>0.6%</u>

SURPLUS/(DEFICIT)	0	0		1,500		(11,724)		(9,833)		(7,823)	
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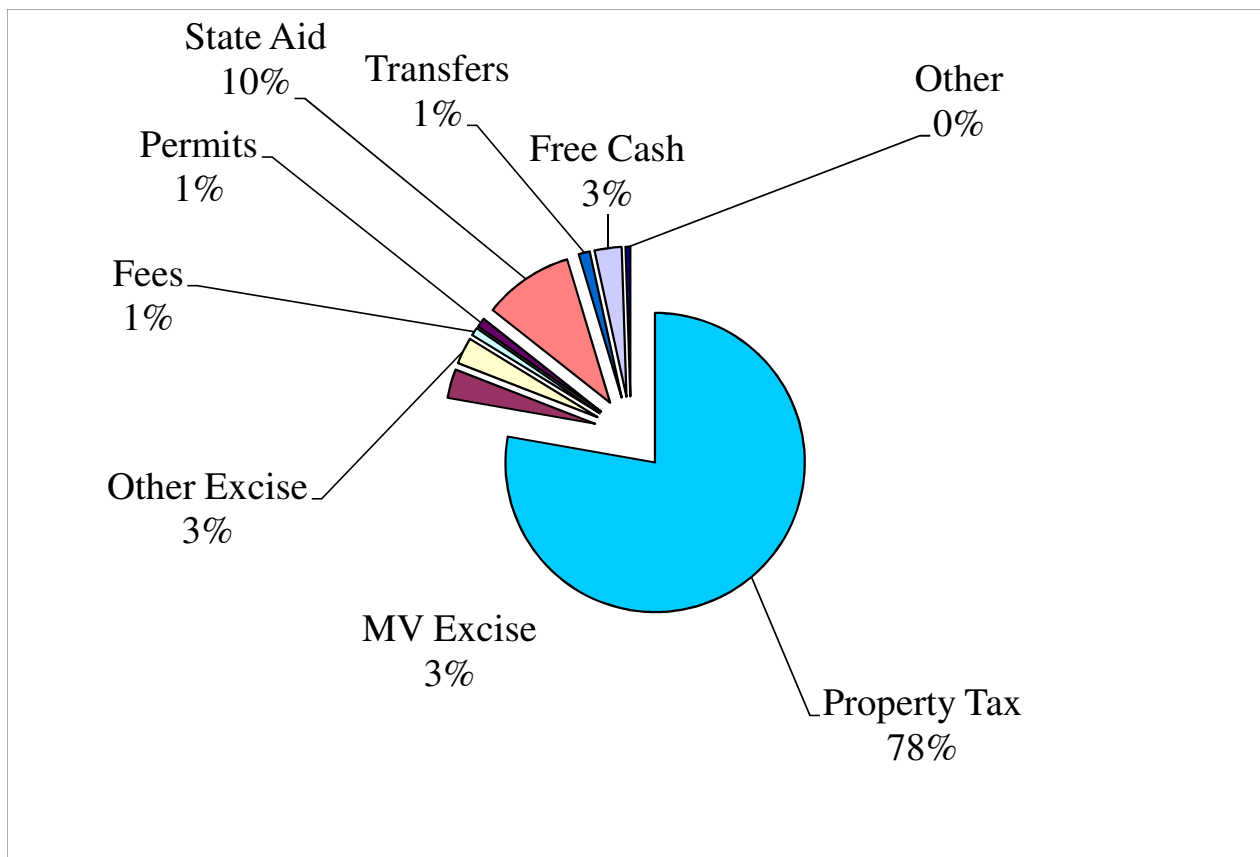
Estimated Tax Rate

Property Valuation - plus Growth	1,076,846,256	1,030,348,666		1,032,566,742		1,039,719,801		1,046,681,380		1,053,462,107	
Raised by Taxation - from above	13,675,946	14,404,275		14,435,316		14,935,114		15,436,123		15,996,907	
Estimated Tax Rate	12.70	13.98		13.9800		14.36		14.75		15.19	

Summary

General Fund - Revenue

	2011 <u>Actual</u>	2012 <u>Budget</u>	2012 <u>Thru 12/31/11</u>	2013 <u>Estimate</u>	<u>Amount</u> <u>Change</u>	<u>%</u> <u>Change</u>
Property Tax	13,703,611	13,995,418	7,302,562	14,077,128	81,710	0.6%
MV Excise	591,708	580,000	72,286	565,000	-15,000	-2.6%
Other Excise	583,940	504,208	451,305	519,084	14,876	3.0%
Fees	175,395	168,000	57,261	158,628	-9,372	-5.6%
Permits	194,743	182,500	237,244	182,500	0	0.0%
State Aid	1,827,765	1,758,922	992,644	1,758,922	0	0.0%
Transfers	225,284	224,972	99,650	218,629	-6,342	-2.8%
Free Cash	380,788	259,495	0	526,251	266,756	102.8%
Other	164,653	95,000	125,451	95,000	0	0.0%
	17,847,887	17,768,515	9,338,403	18,101,142	332,628	1.9%



Summary

General Fund

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>2012 YTD</u>
Revenue						
Tax and Excise	14,879,259	15,079,626	7,826,154	15,161,212	0.5%	51.9%
Fees	175,395	168,000	57,261	158,628	-5.6%	34.1%
Licenses and Permits	194,743	182,500	237,244	182,500	0.0%	130.0%
State Aid	1,827,765	1,758,922	992,644	1,758,922	0.0%	56.4%
Fines and Interest	164,653	95,000	125,451	95,000	0.0%	132.1%
Transfers	225,284	224,972	99,650	218,629	-2.8%	44.3%
Free Cash	380,788	259,495	0	526,251	102.8%	0.0%
	17,847,887	17,768,515	9,338,403	18,101,142	1.9%	52.6%
Expense						
Wages and Benefits	4,927,322	5,088,547	2,807,660	5,140,832	1.0%	55.2%
Services	436,346	450,169	213,608	463,009	2.9%	47.5%
Supplies	668,500	506,969	233,730	529,294	4.4%	46.1%
Schools	10,078,054	10,228,531	4,744,946	10,428,850	2.0%	46.4%
Other	148,090	172,004	123,884	216,438	25.8%	72.0%
Capital (Non-CIP)	226,019	215,386	8,197	212,386	-1.4%	3.8%
Capital Plan	517,679	478,248	0	504,246	5.4%	0.0%
Debt Service	493,267	487,514	78,745	476,722	-2.2%	16.2%
Articles & Transfers	160,128	141,148	0	142,461	0.9%	0.0%
	17,655,404	17,768,515	8,210,770	18,114,238	1.9%	46.2%
Net Surplus	192,482	-1	1,127,634	-13,096		
Tax Rate	12.70	13.98		13.98		

	<u>FY12 Bud</u>	<u>FY12 Exp</u>	<u>FY13 Bud</u>	<u>FY13 Change</u>
Electric	50,507	19,831	53,507	3,000
Gasoline	37,710	19,046	43,995	6,285
Diesel	71,621	24,497	83,559	11,938
Heating Oil	13,131	5,623	8,133	-4,998
	172,969	68,997	189,194	16,225

General Fund - Revenue - Detail

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>% Change</u>
Tax and Excise						
Tax Levy	13,869,103	13,360,583	7,338,246	13,982,680	622,098	4.7%
2.5 % Increase		334,015		349,567	15,552	4.7%
New Growth		288,083		100,000	(188,083)	-65.3%
Debt Exclusion		594,181		583,173	(11,008)	-1.9%
Snow & Ice Deficit		(217,377)		(200,000)	17,377	-8.0%
Unused Levy Capacity		(172,587)		(580,104)	(407,517)	236.1%
Motor Vehicle Excise	591,708	580,000	72,286	565,000	(15,000)	-2.6%
Provision for Abatements	(165,492)	(191,480)	(35,683)	(158,188)	33,292	-17.4%
Supplemental Tax		0	0	0	0	0.0%
Tax Lien Payments	17,058	0	35,333	0	0	0.0%
Payments in Lieu of Tax	74,619	45,000	3,133	45,000	0	0.0%
Hotel and Motel Tax	360,227	345,700	282,026	358,287	12,587	3.6%
Hotel and Motel Tax - Chambe	(24,292)	(33,492)	0	(38,641)	(5,149)	
Local Meals Tax	108,659	114,000	95,353	121,438	7,438	
Interest on Property Taxes	42,358	33,000	24,627	33,000	0	0.0%
Interest on Lien Payments	5,312	0	10,832	0	0	0.0%
	14,879,259	15,079,626	7,826,154	15,161,212	81,586	0.5%
Fees						
Fees - Selectmen	0	1,200	0	1,200	0	0.0%
Fees - Manager	1,182	0	0	0	0	0.0%
Fees - Assessors	989	300	2	300	0	0.0%
Fees - Treasurer	5,225		375		0	0.0%
Fees - Collector	23,077	25,000	11,833	25,000	0	0.0%
Fees - Town Clerk	8,346	8,000	2,525	8,000	0	0.0%
Fees - Conservation	2,647	1,000	180	1,000	0	0.0%
Fees - Sign Commission	180	0	30	0	0	0.0%
Fees - Planning Board	2,190	1,500	910	1,500	0	0.0%
Fees - Zoning Board	1,710	1,600	1,340	1,600	0	0.0%
Fees - Historical Comm.	160	0	0	0	0	0.0%
Fees - Police	10,777	6,000	7,045	6,000	0	0.0%
Fees - Dispatch	50,334	48,000	0	51,300	3,300	6.9%
Fees - Building	10,991	10,000	9,252	10,000	0	0.0%
Fees - Sealer of Weights	570	400	334	400	0	0.0%
Fees - School Medicaid			497		0	0.0%
Fees - Highway	3,350	5,000	1,075	5,000	0	0.0%
Fees - Cem Interment	20,550	17,000	5,350	17,000	0	0.0%
Fees - Health	25,222	24,000	13,680	11,328	(12,672)	-52.8%
Fees - Council on Aging	7,893	19,000	2,833	19,000	0	0.0%
	175,395	168,000	57,261	158,628	(9,372)	-5.6%

General Fund - Revenue - Detail

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>% Change</u>
Licenses and Permits						
Licenses - Alcohol	34,138	29,200	29,683	29,200	0	0.0%
Licenses - Selectmen	3,140	2,600	2,625	2,600	0	0.0%
Licenses - Town Clerk	4,321	5,000	1,146	5,000	0	0.0%
Permits - Sign	3,689	3,000	1,693	3,000	0	0.0%
Permits - Police	3,613	2,300	3,088	2,300	0	0.0%
Permits - Building	89,468	85,000	154,842	85,000	0	0.0%
Permits - Gas	3,295	3,000	3,035	3,000	0	0.0%
Permits - Plumbing	6,090	5,000	5,330	5,000	0	0.0%
Permits - Wiring	24,645	27,000	25,469	27,000	0	0.0%
Permits - Highway	4,756	2,400	(3,400)	2,400	0	0.0%
Permits - Health	17,588	18,000	13,733	18,000	0	0.0%
	194,743	182,500	237,244	182,500	0	0.0%
State Aid						
Abatement Reimbursement	26,999	14,524	1,026	14,524	0	0.0%
State Owned Land	115,401	119,528	119,528	119,528	0	0.0%
Police Incentive Reimb	1,871	0	0	0	0	0.0%
Veterans Services Reimb	4,322	21,509	16,746	21,509	0	0.0%
Lottery and Beano	807,552	749,163	432,970	749,163	0	0.0%
Urban Development Excise	26,639	0	0	0	0	0.0%
Chapter 70	890,585	895,366	447,682	895,366	0	0.0%
Charter Tuition Reimb	28,278	4,858	1,793	4,858	0	0.0%
Charter School Capital Reimb			0		0	0.0%
School Choice Sending Tuition	(16,380)	(16,380)	(7,167)	(16,380)	0	0.0%
Charter School Sending Tuition	(22,889)	0	0	0	0	0.0%
Air Pollution Assessment	(2,234)	(2,280)	(1,140)	(2,280)	0	0.0%
RMV Non-Renewal Surcharge	(3,540)	(3,540)	(1,524)	(3,540)	0	0.0%
Regional Transit	(23,483)	(23,826)	(11,914)	(23,826)	0	0.0%
Regional Planning	(5,356)	0	(5,356)	0	0	0.0%
	1,827,765	1,758,922	992,644	1,758,922	0	0.0%
Fines and Interest						
Court Fines	20,963	20,000	7,965	20,000	0	0.0%
Earnings on Investment	53,950	50,000	15,553	50,000	0	0.0%
Parking Fines	27,720	25,000	13,550	25,000	0	0.0%

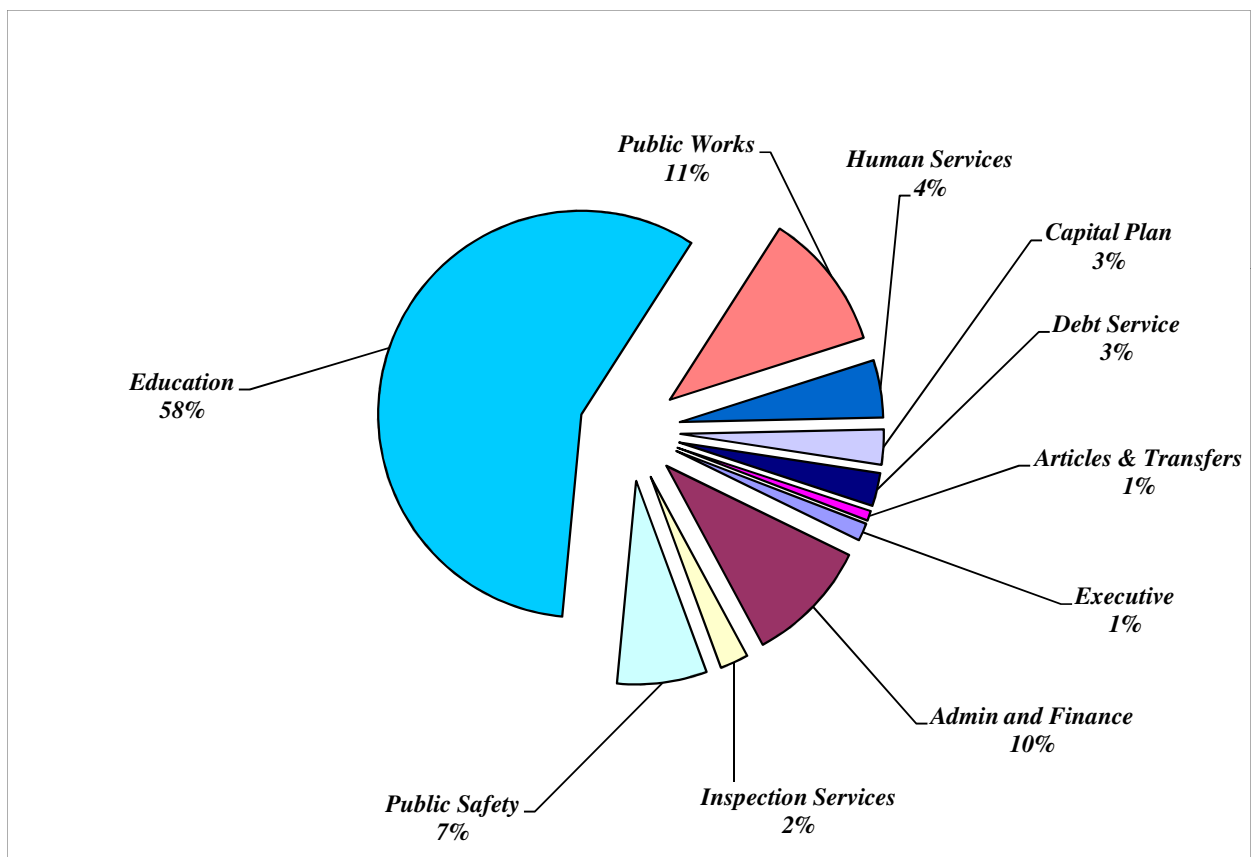
General Fund - Revenue - Detail

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>% Change</u>
	102,633	95,000	37,068	95,000	0	0.0%
Transfers						
Enterprise Funds	199,300	199,300	99,650	199,300	0	0.0%
Burbank Trust	16,984	16,672	0	16,329	(342)	-2.1%
Cemetery Sale of Lots		0	0	0	0	0.0%
Cemetery PC Income	9,000	9,000	0	3,000	(6,000)	-66.7%
Stabilization Fund		0	0	0	0	0.0%
	225,284	224,972	99,650	218,629	(6,342)	-2.8%
Free Cash						
Free Cash	380,788	259,495	0	526,251	266,756	102.8%
	380,788	259,495	0	526,251	266,756	
Miscellaneous						
Miscellaneous	62,020	0	88,383	0	0	0.0%
	62,020	0	88,383	0	0	0.0%
	17,847,887	17,768,515	9,338,403	18,101,142	332,628	1.9%

Summary

General Fund - Expenditure by Group

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Amount Change</u>
Executive	251,508	248,549	123,394	253,040	1.8%	4,491
Admin and Finance	1,642,770	1,747,729	1,219,551	1,793,189	2.6%	45,460
Inspection Services	386,638	401,949	193,398	407,970	1.5%	6,021
Public Safety	1,256,436	1,278,256	608,758	1,291,114	1.0%	12,858
Education	10,078,054	10,228,531	4,744,946	10,428,849	2.0%	200,318
Public Works	2,138,004	1,992,082	853,948	1,990,906	-0.1%	-1,175
Human Services	730,921	764,509	388,028	825,742	8.0%	61,233
Capital Plan	517,679	478,248	0	504,246	5.4%	25,997
Debt Service	493,267	487,514	78,745	476,722	-2.2%	-10,792
Articles & Transfers	160,128	141,148	0	142,461	0.9%	1,314
	17,655,404	17,768,515	8,210,770	18,114,239	1.9%	345,724



Summary

Enterprise Fund - Sewer

	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>
Revenue					
Fees	1,328,895	1,217,307	584,562	1,191,500	-2.1%
Fines and Interest	9,944	11,500	3,589	11,500	0.0%
Transfers	0	39,247	0	52,015	-100.0%
	1,453,629	1,268,054	588,151	1,255,015	-1.0%
Expense					
Wages and Benefits	237,039	251,457	114,603	251,199	-0.1%
Services	16,850	33,138	8,580	33,138	0.0%
Supplies	33,036	42,610	8,823	43,198	1.4%
Hoosac Water Quality	579,840	610,759	318,427	610,759	0.0%
Other	2,280	6,391	2,592	6,391	0.0%
Capital (Non-CIP)	2,011	385	0	385	0.0%
Capital Plan	45,000	99,000	0	100,000	1.0%
Debt Service	122,903	142,094	104,789	127,726	-10.1%
Transfers to Reserve	0	0	0	0	0.0%
Transfers	82,219	82,219	41,110	82,219	0.0%
	1,235,969	1,268,054	598,922	1,255,015	-1.0%
Net Surplus	217,660	0	-10,771	0	0.0%

Sewer Rate	5.43	5.53
Town	2.65	2.64
Hoosac Water Quality District	2.78	2.89
	<u>5.43</u>	<u>5.53</u>

Summary

Enterprise Fund - Water

	<u>2011</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2012</u> <u>Thru 12/31/11</u>	<u>2013</u> <u>Estimate</u>	<u>%</u> <u>Change</u>
Revenue					
Fees	1,188,314	1,111,157	562,550	1,089,044	-2.0%
Fines and Interest	5,354	8,000	6,058	8,000	0.0%
Transfer from Reserve - C	127,104	0	0	0	0.0%
Transfers	0	0	0	0	0.0%
	1,320,772	1,119,157	568,608	1,097,044	-2.0%
Expense					
Wages and Benefits	331,618	329,912	165,626	329,611	-0.1%
Services	131,275	183,439	61,689	183,439	0.0%
Supplies	70,767	66,689	27,506	67,377	1.0%
Intergovernmental	7,808	8,200	9,451	8,200	0.0%
Other	7,602	12,305	8,624	12,305	0.0%
Capital (Non-CIP)	10,900	1,531	0	1,531	0.0%
Capital Plan	450,000	54,000	0	90,000	66.7%
Debt Service	345,901	341,575	165,557	196,484	-42.5%
Transfers to Reserve	0	4,425	0	91,016	-100.0%
Transfers to Gen Fund	117,081	117,081	58,541	117,081	0.0%
	1,600,056	1,119,157	496,994	1,097,044	-2.0%
Net Surplus					
	-279,284	0	71,614	0	0.0%

Water Rate

3.74

3.79

Summary

Enterprise Fund - Transfer Station

	<u>2011</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2012</u> <u>Thru 12/31/11</u>	<u>2013</u> <u>Estimate</u>	<u>%</u> <u>Change</u>
Revenue					
Tax and Excise	0	0	0	0	0.0%
Stickers	70,827	71,400	42,740	71,400	0.0%
Bags	69,863	77,500	33,991	77,500	0.0%
Disposal Fees	26,449	47,168	14,188	25,517	-45.9%
State Aid	0	0	0	0	0.0%
Landfill Fund Balance	0	10,942	0	10,942	0.0%
	167,139	207,010	90,919	185,359	-10.5%
Expense					
Wages and Benefits	64,102	63,886	34,036	63,375	-0.8%
Services	90,383	115,712	36,203	96,712	-16.4%
Supplies	10,461	10,143	842	8,989	-11.4%
Intergovernmental	17,269	17,269	15,896	16,284	-5.7%
Other	0	0	0	0	0.0%
Capital (Non-CIP)	0	0	0	0	0.0%
Capital Plan	0	0	0	0	0.0%
Debt Service	0	0	0	0	0.0%
Transfers	0	0	0	0	0.0%
	182,216	207,010	86,976	185,359	-10.5%
Net Deficit	-15,077	0	3,943	0	0.0%

Summary

Executive

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
122	- Selectmen	4,765	6,707	3,235	6,793	1.3%	
123	- Town Manager	216,504	219,957	107,527	223,062	1.4%	
151	- Town Counsel	28,406	20,000	11,734	23,160	15.8%	
291	- Emergency Management	1,833	1,885	898	25	-98.7%	
<i>Totals</i>		251,508	248,549	123,394	253,040	1.8%	

Executive

122 - Selectmen

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	2,815	2,885	1,393	2,943	2.0%	
52000	Services	105	122	90	150	23.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	1,845	3,700	1,753	3,700	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		4,765	6,707	3,235	6,793	1.3%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	1.0	1.0
Other	0.0	0.0
Totals	1.0	1.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Selectmen	0	1,200	1,200	0
Licenses - Alcohol	34,138	29,200	29,200	0
Licenses - Selectmen	3,140	2,600	2,600	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	37,278	33,000	33,000	0

Selectmen *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51123	Part-Time Clerk	2,815	2,885	1,393	2,943	58	(1) PT Clerk - \$22.54 x 2.5 hrs x 52.2 wks
52343	Printing	64	122	90	150	28	Licenses
52386	Contract Services	0	0	0	0	0	
54421	Office Supplies	41	0	0	0	0	
57711	Travel In-State	145	2,000	53	2,000	0	2 Selectmen FY13 MMA Conference
57730	Dues	1,700	1,700	1,700	1,700	0	MMA \$1,650, Berk Cty Selectmen \$50
Totals		4,765	6,707	3,235	6,793	86	

Executive

123 - Town Manager

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	175,891	176,538	85,515	178,901	1.3%	
52000	Services	29,865	30,974	14,118	31,717	2.4%	
54000	Supplies	4,601	6,117	2,023	6,117	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	6,147	6,328	5,871	6,328	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
59000	Transfers	0	0	0	0	0.0%	
Totals		216,504	219,957	107,527	223,062	1.4%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	2.0	2.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	2.0	2.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Manager	1,182	0	0	0
Permits - Manager	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	1,182	0	0	0

Town Manager *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Town Manager	104,519	104,519	51,719	106,609	2,090	(1) Town Manager - 2% increase
51112	Admin Assistant	42,211	43,266	19,645	44,131	865	(1) Administrative Assistant - 2% increase
51145	Longevity	950	1,000	1,000	1,000	0	(1) \$500-12yrs; (1) \$500-11yrs
51170	Deferred Comp Annuity	9,600	9,600	4,635	9,600	0	
51174	Health & Dental Insur	18,611	18,153	8,466	17,560	(593)	(1) Fam, (1) Ind; (2) Dental - (1) Fam, (1) Ind.
51193	Training	0	0	50	0	0	
52242	Vehicle Maint	0	0	0	0	0	
52243	Office Equip Maint	1,255	1,344	1,310	1,344	0	Konica Bizhub 600 copier
52301	Audit	24,750	24,750	12,750	25,493	743	End of 1 yr contract
52342	Postage	39	180	0	180	0	FedEx
52343	Printing	3,795	4,300	0	4,300	0	900 Annual Town Reports
52344	Advertising	26	400	58	400	0	legal ads
54411	Gasoline	861	600	407	600	0	\$50 per month
54421	Office Supplies	3,672	5,517	1,591	5,517	0	
54483	Vehicle Parts	68	0	0	0	0	
54584	Subscriptions		0	26	0	0	
57711	Travel In-State	319	500	30	500	0	MIIA,ABCC,Insurance Training
57715	Car Allowance	0	0	0	0	0	\$225 per month by contract
57730	Dues	828	828	841	828	0	BCPG \$450;MMPA \$200; STAM \$25;MMMA \$152.95
57790	Williamstown Historical	5,000	5,000	5,000	5,000	0	
58871	Repl Office Equip	0	0	0	0	0	
Totals		216,504	219,957	107,527	223,062	3,105	

Executive

151 - Town Counsel

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	28,406	20,000	11,734	23,160	15.8%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		28,406	20,000	11,734	23,160	15.8%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Town Counsel *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52302	Legal Services	28,406	20,000	11,734	23,160	3,160	10-\$21,669; '11 - \$28,406; '12-5 mos - \$15,710.98
Totals		28,406	20,000	11,734	23,160	3,160	

Executive

291 - Emergency Management

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	1,833	1,860	898	0	-100.0%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	25	0	25	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		1,833	1,885	898	25	-98.7%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	1.0	0.0
Other	0.0	0.0
Totals	1.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Emergency Management *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51121	Asst Emerg Mngmnt Dir	1,833	1,860	898	0	(1,860)	
51174	Health & Dental Insur	0	0	0	0	0	
57730	Dues	0	25	0	25	0	MA Assoc. Emerg Mgrs Professionals \$25
58852	Additional Equipment	0	0	0	0	0	
Totals		1,833	1,885	898	25	(1,860)	

Summary

Administration and Finance

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011</u> <u>Actual</u>	<u>2012</u> <u>Budget</u>	<u>2012</u> <u>Thru 12/31/11</u>	<u>2013</u> <u>Estimate</u>	<u>%</u> <u>Change</u>	<u>Notes</u>
124	- Insurance	83,510	102,350	93,014	102,350	0.0%	
131	- Finance Committee	173	758	173	770	1.5%	
135	- Town Accountant	216,751	192,006	121,184	197,263	2.7%	
141	- Assessors	136,332	138,526	63,643	138,609	0.1%	
145	- Finance Dir./Treasurer-Collect	147,965	177,531	71,517	167,021	-5.9%	
155	- Data Processing	61,637	55,343	27,514	54,853	-0.9%	
161	- Town Clerk	75,764	79,287	35,039	79,100	-0.2%	
162	- Registrars of Voters	12,366	18,328	2,132	18,993	3.6%	
711	- Debt Service	493,267	487,514	78,745	476,722	-2.2%	
911	- Employee Benefits	906,523	983,600	805,335	1,034,230	5.1%	
999	- Transfers	219,332	199,800	99,650	199,800	0.0%	
Totals		2,353,619	2,435,043	1,397,947	2,469,711	1.4%	

Summary

General Fund - Art. 7 - Operations	1,643,687	1,755,729	1,219,551	1,801,189	2.6%
General Fund - Art. 4 - L. T. Debt	490,600	479,514	78,745	468,722	-2.3%
General Fund - Tax Rate	0	0	0	0	0.0%
General Fund - To Conservation	20,032	500	0	500	0.0%
General Fund - To Stabilization	0	0	0	0	0.0%
Enterprise - To General Fund	199,300	199,300	99,650	199,300	0.0%
Totals	2,353,619	2,435,043	1,397,947	2,469,711	1.4%

Administration & Finance

124 - Insurance

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	17,689	22,350	18,766	22,350	0.0%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	65,821	80,000	74,248	80,000	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		83,510	102,350	93,014	102,350	0.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Insurance *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51171	Workers Compensation	17,689	22,350	18,766	22,350	0	Additional disbursement in FY11 dropped
57741	Property Insurance	12,439	15,600	14,537	15,600	0	total premium by approximately \$13,400.
57742	Liability Insurance	41,045	46,000	46,163	48,000	2,000	MIA Rewards - \$5,808; Participation credit - \$7,599
57745	Vehicle Insurance	12,337	18,400	13,549	16,400	(2,000)	
Totals		83,510	102,350	93,014	102,350	0	

Administration & Finance

131 - Finance Committee

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	585	0	597	2.0%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	173	173	173	173	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		173	758	173	770	1.5%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	1.0	1.0
Other	0.0	0.0
Totals	1.0	1.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Finance Committee *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51123	Part-time Secretary	0	585	0	597	12	12 mtgs X 4hrs per mtg X \$12.44/ hr
57730	Dues	173	173	173	173	0	Assoc. of Town Finance Comm.
Totals		173	758	173	770	12	

Administration & Finance

135 - Town Accountant

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	191,722	163,836	95,152	167,840	2.4%	
52000	Services	23,340	25,485	24,387	26,738	4.9%	
54000	Supplies	1,195	1,645	799	1,645	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	494	1,040	155	1,040	0.0%	
58000	Capital (Non-CIP)	0	0	692	0	0.0%	
Totals		216,751	192,006	121,184	197,263	2.7%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	3.0	2.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	3.0	2.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Town Accountant *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Town Accountant	83,454	61,130	41,295	61,130	0	Town Accountant
51112	Asst. Town Accountant	49,813	41,432	24,743	38,402	(3,030)	Asst. Town Accountant
51113	Admin. Assistant	38,402	41,799	19,003	41,799	0	Full-time Assistant
51145	Longevity	1,500	1,600	1,600	1,000	(600)	(2) \$500
51174	Health & Dental Insur	18,552	17,875	8,511	25,509	7,634	(2) Fam (2) Dental
52249	Data Processing Maint	23,208	25,055	24,387	26,308	1,253	FY12 - MUNIS \$19,736 OSDBA \$4,650
52341	Telephone	0	0	0	0	0	
52342	Postage	0	50	0	50	0	FEDEX
52343	Printing	132	380	0	380	0	W2s, 1099's, envelopes
54421	Office Supplies	924	700	487	700	0	Binders, diskettes, dividers, folders, etc.
54584	Subscriptions	0	0	0	0	0	
54585	Data Processing Supplies	271	945	313	945	0	Paper, laser cartrdges, backup cartrdges
54591	Reference Books	0	0	0	0	0	
57711	Travel In-State	314	1,000	0	1,000	0	School in March (\$300); annual meeting (\$700)
57730	Dues	180	40	155	40	0	MMAAA (\$40)
58871	Replace Office Equip	0	0	692	0	0	
Totals		216,751	192,006	121,184	197,263	5,257	

Administration & Finance

141 - Assessor

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	116,519	126,127	57,351	126,210	0.1%	
52000	Services	18,131	7,137	5,388	10,137	42.0%	
54000	Supplies	506	1,157	326	1,157	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	1,176	1,105	578	1,105	0.0%	
58000	Capital (Non-CIP)	0	3,000	0	0	-100.0%	
Totals		136,332	138,526	63,643	138,609	0.1%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	1.5	1.5
Part-Time	3.0	3.0
Other	0.0	0.0
Totals	4.5	4.5

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Assessors	989	300	300	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	989	300	300	0

Assessor *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Principal Assessor	62,224	63,780	30,790	65,056	1,276	(1) Full-time Assessor - 2% increase
51112	Assistant Assessor	25,101	29,820	12,480	29,820	0	(1) PT Assist. Assessor
51121	Part-time Assessor	7,933	8,052	3,330	8,213	161	(2) PT salaried Assessors - 2% increase
51145	Longevity	600	650	650	650	0	(1) \$650-26 yrs
51174	Health & Dental Insur	20,217	20,485	9,370	19,132	(1,353)	(1.5) Fam; (1.5) Dental
51193	Training	444	3,340	730	3,340	0	(1) IAAO course w/travel, lodging
52243	Office Equip Maint	375	385	385	385	0	copier maint. contract
52249	Data Processing Maint	1,800	1,800	1,900	1,800	0	CAMA - Gen Member \$500, Tier Member \$1300
52302	Legal Services	4,163	200	1,643	3,200	3,000	Deeds, surveys, ATB cases
52305	Data Process Services	1,134	1,200	1,180	1,200	0	Print tax bills & inserts
52310	Book Binding	232	230	237	230	0	Commitment book binding
52318	Appraisal	8,000	300	0	300	0	Professional critique of appraisals
52320	Map Maintenance	2,400	2,800	0	2,800	0	Corrections per deeds/surveys
52342	Postage	26	162	42	162	0	
52344	Advertising	0	60	0	60	0	Public Disclosure Ad
54421	Office Supplies	458	1,024	218	1,024	0	paper;printers,forms
54584	Subscriptions	48	133	48	133	0	Appraisal Journal \$25, IAAO Journal \$48, NADA \$60
54586	Software	0	0	60	0	0	
54591	Reference Books	0	0		0	0	
57711	Travel In-State	656	585	83	585	0	New construction & field review - 1,055 miles @ \$.55.5
57730	Dues	520	520	495	520	0	2-IAAO@\$175; 2 MAAO @ \$70& \$25; BCAA @ \$50; MIAAO @ \$25
58831	Valuation Update	0	3,000	0	0	(3,000)	
58871	Replace Office Equip	0	0	0	0	0	
Totals		136,332	138,526	63,643	138,609	84	

Administration & Finance

145 - Finance Director/Treasurer-Collector

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	124,027	150,677	60,303	140,167	-7.0%	
52000	Services	22,211	23,950	8,837	24,016	0.3%	
54000	Supplies	594	750	188	750	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	1,132	2,154	1,490	2,088	-3.1%	
58000	Capital (Non-CIP)	0	0	699	0	0.0%	
Totals		147,965	177,531	71,517	167,021	-5.9%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	2.0	2.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	2.0	2.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	14,287,551	14,499,626	14,596,212	96,586
Fees - Treasurer	23,077	25,000	25,000	0
Motor Vehicle Excise	591,708	580,000	565,000	(15,000)
State Aid - <i>Less Police Educ Ince</i>	1,825,894	1,758,922	1,758,922	0
Earnings on Investment	53,950	50,000	50,000	0
Transfers	225,284	224,972	218,629	(6,342)
Totals	17,007,464	17,138,520	17,213,763	75,244

Finance Director/Treasurer-Collector (con't)

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Treasurer-Collector	63,749	77,494	31,780	77,494	0	(1) Treasurer-Collector
51112	Assistant Treas-Collect	32,200	45,343	19,600	45,343	0	(1) Asst Treasurer-Collector
51145	Longevity	500	500	500	500	0	1 @ 14 yrs - \$500
51172	Unemployment Ins.	10,322		0	0	0	
51174	Health & Dental Insur	17,256	27,340	8,423	16,830	(10,510)	Change from (2) Family to (1) Family, (1) Individual
51193	Training	0	0	0	0	0	
52243	Office Equip Maint	163	250	495	250	0	7000 copies @ \$.0095, typewriter, fax & chk signer
52302	Legal Services	4,523	5,000	3,593	5,000	0	Titles - Unknowns
52342	Postage	16,571	17,425	2,938	17,491	66	09-\$20,482;10-\$17,275; 11-\$16,571=avg \$18,109
52344	Advertising	886	525	1,735	525	0	Tax title advertising
52388	Bank Charges	68	750	75	750	0	Debt repayment service fees(\$550),stoppayment,GAN
54421	Office Supplies	594	750	188	750	0	Folders, toner, binders, paper, banker boxes (\$8.50x15)
57711	Travel In-State	663	1,000	402	1,000	0	GBS mtgs (\$324), mtgs & travel (\$176), school (\$500)
57730	Dues	10	100	100	100	0	MCTA (\$90), BTCA (\$10)
57743	Fidelity Insurance	459	1,054	988	988	(66)	\$529 - Asst. Treasurer; \$459 - Treasurer/Coll + est inc
58871	Replace Office Equip	0	0	699	0	0	
Totals		147,965	177,531	71,517	167,021	(10,510)	

Administration & Finance

155 - Management Information Systems

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	31,841	36,686	15,669	36,196	-1.3%	
52000	Services	19,115	12,919	5,533	12,919	0.0%	
54000	Supplies	825	836	1,974	836	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	62	0	0.0%	
58000	Capital (Non-CIP)	9,856	4,902	4,276	4,902	0.0%	
Totals		61,637	55,343	27,514	54,853	-0.9%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.5	0.5
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.5	0.5

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Management Information Systems *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	IT Technician	25,101	29,819	12,480	29,819	0	1 PT Tech
51174	Health & Dental Ins.	6,740	6,867	3,189	6,377	(490)	(.5) Fam; (.5) Dental
52247	Tel System Maint	1,231	1,960	1,231	1,231	(729)	Avaya \$1230.72/yr
52249	Data Processing Maint	10,957	3,951	961	4,680	729	Sophos AV \$1736; AccessPlus
52305	Data Processing Service	585	0	0	0	0	
52341	Telephone	4,614	5,280	2,333	5,280	0	\$440/mos-Verizon \$380;ONE Comm. \$60
52347	Network	1,728	1,728	1,008	1,728	0	\$144/mos BCN Internet access
54584	Subscriptions	192	120	92	120	0	Experts Exch. - \$120.
54585	Data Processing Supplies	633	716	1,882	716	0	Back up cartridges, cables, batteries etc
54586	Software		0	0	0	0	
54591	Reference Books		0	0	0	0	
57711	Travel In-State		0	62	0	0	
58851	Addtl Office Equip	108	0	0	0	0	
58871	Replace Office Equip	9,748	4,902	4,276	4,902	0	55 clients; 6 servers, 5 switches, 42 printers
Totals		61,637	55,343	27,514	54,853	(490)	

Line 52247
Signed new Avaya contract 5/5/09
Total for DPW,Police,Thall = \$1,231.20/yr for 4 yrs

Administration & Finance

161 - Town Clerk

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	71,535	73,017	34,901	73,280	0.4%	
52000	Services	2,524	4,410	0	4,100	-7.0%	
54000	Supplies	475	500	0	500	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	1,231	1,360	139	1,220	-10.3%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		75,764	79,287	35,039	79,100	-0.2%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	1.0	1.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	1.0	1.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Town Clerk	8,346	8,000	8,000	0
Licenses - Town Clerk	4,321	5,000	5,000	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	12,667	13,000	13,000	0

Town Clerk *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Town Clerk	56,412	57,596	27,584	58,748	1,152	2% increase
51122	Assistant Town Clerk	1,125	1,154	557	1,177	23	2% increase
51145	Longevity	600	600	600	600	0	(1) \$600 - 24 years
51174	Health & Dental Insur	13,397	13,667	6,159	12,755	(912)	(1) Family, (1) Dental
51193	Training	0	0	0	0	0	
52305	Data Process Services	474	500	0	500	0	Annual conversion of VRIS for Annual Street lists
52310	Book Binding	0	1,110	0	500	(610)	binding of vital records & vital record book repair
52322	Code Maintenance	1,363	2,300	0	2,600	300	Code Book annual supplt update avg \$1500-\$2300
52342	Postage	0	0	0	0	0	
52343	Printing	686	500	0	500	0	vital record sheets/license books/forms
54421	Office Supplies	475	500	0	500	0	dog lic./tags,certpaper/toner misc
57711	Travel In-State	1,021	1,100	54	1,100	0	Clerk's Assoc. Conf. & Meetings reg./milage
57730	Dues	110	260	85	120	(140)	BC\$10;NES\$25;MTC\$75;WMS\$10
57741	Fidelity Insurance	100	0	0	0	0	
Totals		75,764	79,287	35,039	79,100	(187)	

Administration & Finance

162 - Registrars of Voters

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	2,638	2,678	1,116	2,733	2.0%	
52000	Services	8,140	15,250	1,016	15,860	4.0%	
54000	Supplies	1,587	400	0	400	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		12,366	18,328	2,132	18,993	3.6%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	3.0	3.0
Other	0.0	0.0
Totals	3.0	3.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Registrars of Voters *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51121	Registrars	2,638	2,678	1,116	2,733	55	3 Part-time Registrars @ \$911 each - 2% increase
51131	Overtime	0	0	0	0	0	
51174	Health & Dental Insur	0	0	0	0	0	
52243	Office Equip Maint	600	600	600	600	0	Accuvote service - 3 machines @ \$200/machine
52305	Data Process Services	3,208	4,000	0	4,000	0	Program Accuvote - \$475 - \$995.
52341	Telephone	0	0	0	0	0	handicap machine @\$500 - \$650 each election
52343	Printing	2,923	3,700	306	3,700	0	Town meeting warrant, ballots, census forms, etc.
52381	Election Workers	1,408	6,950	110	7,560	610	\$2400 per elections/posting/Town mtg.
54421	Office Supplies	1,587	400	0	400	0	Toner/vris; election supplies and accuvote supplies
57711	Travel In-State	0	0	0	0	0	
Totals		12,366	18,328	2,132	18,993	665	

Administration & Finance

711 - Debt Service - General Fund

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	1,750	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
59000	Debt Service	491,517	487,514	78,745	476,722	-2.2%	
Totals		493,267	487,514	78,745	476,722	-2.2%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Debt Service (con't)

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
59910	General - Principal	332,820	337,820	7,820	337,790	(30)	See Debt Schedule in Appendix on Page 130
59915	General - LT Interest	156,030	141,694	70,925	130,932	(10,762)	See Debt Schedule in Appendix on Page 130
59925	General - ST Interest	2,667	8,000	0	8,000	0	Int on temp loans (i.e. - Chap 90 grants, etc)
59930	Debt Issuance Costs	1,750	0	0	0	0	
		<u>493,267</u>	<u>487,514</u>	<u>78,745</u>	<u>476,722</u>	<u>(10,792)</u>	
59910	Sewer - Principal	92,810	90,670	90,670	79,710	(10,960)	See Debt Schedule in Appendix on Page 130
59915	Sewer - LT Interest	30,093	26,424	14,119	23,016	(3,408)	See Debt Schedule in Appendix on Page 130
59925	Sewer - ST Interest	0	25,000	0	25,000	0	Int on temp loans in anticipation of grants
		<u>122,903</u>	<u>142,094</u>	<u>104,789</u>	<u>127,726</u>	<u>(14,368)</u>	
59910	Water - Principal	306,370	291,510	151,510	152,500	(139,010)	See Debt Schedule in Appendix on Page 130
59915	Water - LT Interest	39,531	25,065	14,047	18,984	(6,080)	See Debt Schedule in Appendix on Page 130
59925	Water - ST Interest	0	25,000	0	25,000	0	Int on temp loans in anticipation of grants
		<u>345,901</u>	<u>341,575</u>	<u>165,557</u>	<u>196,484</u>	<u>(145,090)</u>	
59910	School - Principal	9,120	0	0	0	0	See Debt Schedule in Appendix on Page 130
59915	School - LT Interest	182	0	0	0	0	See Debt Schedule in Appendix on Page 130
59925	School - ST Interest		0	0	0	0	
		<u>9,302</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
<i>Exempt Debt - Already Included Above</i>							
	<i>Dec 97 - Town Garage</i>		109,219	0	107,319	(1,900)	Year 16 of 20
	<i>Dec 97 - Landfill Engineering</i>		0	0	0	0	Completed
	<i>May 05 - WES Construction</i>		329,595	0	321,720	(7,875)	Year 8 of 20
Totals		971,374	971,183	349,091	800,933	(170,250)	

Administration & Finance

911 - Employee Benefits

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	906,523	983,600	805,335	1,034,230	5.1%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		906,523	983,600	805,335	1,034,230	5.1%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Employee Benefits *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51173	Life Insurance	3,990	4,300	1,918	4,300	0	Jan. '12 - 64 active/29 ret = \$3,800
51174	Retiree Health & Dental	186,746	235,113	103,385	235,113	(0)	Retirees-(45) Medex; (2) Fam HMO; (7) Indiv-HMO,Cho; (26) Dental
51175	Retirement Assessment	635,120	685,637	672,193	724,830	39,193	
51177	Uninsured Medical	0	550	0	550	0	Pre-employment exams, other uninsured
51179	FICA	50,667	58,000	27,838	58,000	0	
51180	Employee Assistance	0	0	0	0	0	EAP included in MIIA plan at no charge.
51197	GASB 45	30,000	0	0	0	0	
51198	Severance Pay		0		0	0	None known for FY13
	25% Mitigation				11,437		Change plans to Value Plus
Totals		906,523	983,600	805,335	1,034,230	50,630	

Administration & Finance

999 - Transfers

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
59000	Transfers	219,332	199,800	99,650	199,800	0.0%	
Totals		219,332	199,800	99,650	199,800	0.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Transfers *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
<u>General Fund</u>							
59968	To Conservation	20,032	500	0	500	0	
<u>Sewer Fund</u>							
59961	To General Fund	82,219	82,219	41,110	82,219	0	Share of overhead (Executive, Adm & Fin, etc.)
<u>Water Fund</u>							
59961	To General Fund	117,081	117,081	58,541	117,081	0	Share of overhead (Executive, Adm & Fin, etc.)
Totals		219,332	199,800	99,650	199,800	0	

Summary

Inspection Services

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
241	Director of Inspection Service	272,826	280,496	136,405	282,800	0.8%	
519	Health Department	79,030	89,493	45,122	88,618	-1.0%	
171	Conservation Commission	2,790	2,904	1,110	5,616	93.4%	
173	Sign Commission	0	0	0	0	0.0%	
175	Planning Board	1,351	2,185	101	2,185	0.0%	
176	Zoning Board of Appeals	2,362	3,900	1,161	3,900	0.0%	
177	Historical Commission	217	500	0	500	0.0%	
244	Sealer of Weights and Measures	1,717	3,436	779	5,017	46.0%	
292	Dog Officer	26,345	19,035	8,721	19,335	1.6%	
Totals		386,638	401,949	193,398	407,970	1.5%	

Inspection Services

241 - Director of Inspection Services - Building Inspector

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	265,098	270,847	132,085	272,951	0.8%	
52000	Services	1,352	2,072	1,050	2,072	0.0%	
54000	Supplies	3,252	3,809	925	4,009	5.3%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	3,124	3,768	2,344	3,768	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		272,826	280,496	136,405	282,800	0.8%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	4.0	4.0
Part-Time	3.0	3.0
Other	0.0	0.0
Totals	7.0	7.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Building	10,991	10,000	10,000	0
Permits - Building	89,468	85,000	85,000	0
Permits - Gas	3,295	3,000	3,000	0
Permits - Plumbing	6,090	5,000	5,000	0
Permits - Wiring	24,645	27,000	27,000	0
Totals	134,489	130,000	130,000	0

Director of Inspection Services - Building Inspector (con't)

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Director-Bldg Commissi	73,785	74,891	36,154	76,389	1,498	2% increase
51111	Local Building Inspector	56,348	57,756	27,882	58,911	1,155	2% increase
51112	Planner	38,376	39,335	18,989	39,335	0	
51113	Admin Assistant	35,775	36,311	17,529	37,037	726	2% increase
51127	Wire, Plumbing, Gas Ins	29,798	30,549	15,425	31,159	610	Wire-992hrs@\$22.39; Gas-416hrs@\$21.52
51145	Longevity	1,550	1,650	1,650	1,950	300	(1) \$650-26 yrs; (1) \$600-22 yrs; (1) \$450-9 yrs; (1) \$250-5 yrs.
51174	Health & Dental Insur	28,895	29,355	14,155	27,170	(2,185)	(1) Fam; (3) Indiv; (4) Dental
51193	Training	572	1,000	300	1,000	0	cert maint (2)BI,(1)PI/GI,(1)WI(1); seminars,conf
52242	Vehicle Maintenance	29	0	0	0	0	Vehicle under factory maintenance
52243	Office Equip Maint	645	1,000	665	1,000	0	Copier Maintenance - FY11=\$645
52341	Telephone	676	772	385	772	0	Wiring/Plumb Insp cell phones - \$32.15/mos. X 2
52342	Postage	3	0	0	0	0	USPS Priority with certified delivery
52343	Printing	0	0	0	0	0	
52344	Advertising	0	300	0	300	0	Legal Notices
54411	Gasoline	887	1,200	488	1,400	200	Approximately 400 gallons @ \$3.50 per gallon
54421	Office Supplies	1,356	1,669	437	1,669	0	Toner,safety equip,moisture meter,plan files,receptal testers, etc.
54591	Reference Books	1,008	940	0	940	0	NEC Code, 9th Ed.,I-Code books,update NFPA,ACCA standards
57711	Travel In-state	2,824	3,500	2,242	3,500	0	6306 miles @ \$.55.5/ mile
57730	Dues	300	268	102	268	0	BOWM-\$120, PM Frnk Cty-\$80, WI license-\$68
58851	Addtl Office Equip	0	0	0	0	0	
58871	Repl Office Equip	0	0	0	0	0	
Totals		272,826	280,496	136,405	282,800	2,304	

Inspection Services

519 - Health Department

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	77,708	88,052	44,013	87,177	-1.0%	
52000	Services	858	1,241	918	1,241	0.0%	
54000	Supplies	79	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	386	200	191	200	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		79,030	89,493	45,122	88,618	-1.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	1.0	1.0
Part-Time	1.0	1.0
Other	0.0	0.0
Totals	2.0	2.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Health	25,222	24,000	11,328	(12,672)
Permits - Health	17,588	18,000	18,000	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	42,811	42,000	29,328	(12,672)

Health Department *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Health Inspector	60,116	61,018	30,269	61,018	0	
51127	Animal Inspector	3,121	11,745	6,083	12,154	409	PT Animal Inspector - 15 hrs/wk - 2% increase
51145	Longevity	550	550	550	550	0	(1) \$550-17 yrs
51174	Health & Dental Insur	13,621	14,239	6,901	12,755	(1,485)	(1) Fam; (1) Dental
51193	Training	300	500	210	700	200	Certification maint, conference, etc.
52297	Refuse Disposal	0	0	0	0	0	For clean up of health hazards
52308	Therapeutic Services	400	751	488	751	0	Communicable disease follow-up w/ VNA
52312	Lab Analysis	189	290	216	290	0	Bacterial Analysis MLP
52341	Telephone	0	0	0	0	0	
52343	Printing & Mailing	206	200	214	200	0	McClelland's Printers FY11 = \$206
52344	Advertising	63	0	0	0	0	
54501	Supplies - Laboratory	79	0	0	0	0	
57711	Travel In-state	195	0	0	0	0	
57730	Dues	191	200	191	200	0	MAHB-\$100, BCBoHA-\$25, RS Lic-\$75
Totals		79,030	89,493	45,122	88,618	(875)	

Inspection Services

171 - Conservation Commission

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	1,367	1,386	669	4,098	195.7%	
52000	Services	1,206	1,200	217	1,200	0.0%	
54000	Supplies	0	100	0	100	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	218	218	224	218	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
59000	Transfers	0	0	0	0	0.0%	
Totals		2,790	2,904	1,110	5,616	93.4%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	1.0	1.0
Other	0.0	0.0
Totals	1.0	1.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Conservation	2,647	1,000	1,000	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	2647.31	1000	1000	0

Conservation Commission *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51121	Conservation Agent	1,367	1,386	669	4,098	2,712	
51174	Health & Dental Insur	0	0	0	0	0	
52302	Legal	0	0	0	0	0	
52343	Printing	0	50	0	50	0	
52344	Advertising	1,206	1,150	217	1,150	0	Public Hearing notices
54421	Office Supplies	0	100	0	100	0	Ink Cartridges
57730	Dues	218	218	224	218	0	MACC Dues
Totals		2,790	2,904	1,110	5,616	2,712	

Inspection Services

173 - Sign Commission

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		0	0	0	0	0.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Sign Commission	180	0	0	0
Permits - Sign	3,689	3,000	3,000	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	3,869	3,000	3,000	0

Sign Commission *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
54421	Office Supplies	0	0	0	0	0	
Totals		0	0	0	0	0	

Inspection Services

175 - Planning Board

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	1,282	1,815	101	1,815	0.0%	
54000	Supplies	0	300	0	300	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	69	70	0	70	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		1,351	2,185	101	2,185	0.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Planning Board	2,190	1,500	1,500	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	2,190	1,500	1,500	0

Planning Board *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52305	Software Maint	400	415	0	415	0	ESRI GIS Maintenance
52344	Advertising	882	900	101	900	0	approx 22 Hearing Notices
52389	Training	0	500	0	500	0	Citizen's Planner Training Coll.
54421	Office Supplies	0	300	0	300	0	Toner, Ink Cartridges, etc
57711	In-State Travel	0	0	0	0	0	
57730	Dues	69	70	0	70	0	American Planners Association
Totals		1,351	2,185	101	2,185	0	

Inspection Services

176 - Zoning Board

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	2,362	3,900	1,161	3,900	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		2,362	3,900	1,161	3,900	0.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Zoning Board	1,710	1,600	1,600	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	1,710	1,600	1,600	0

Zoning Board *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52342	Postage	18	0	0	0	0	
52344	Advertising	2,344	3,900	1,161	3,900	0	Public Hearing notices
57711	In-State Travel	0	0	0	0	0	
Totals		2,362	3,900	1,161	3,900	0	

Inspection Services

177 - Historical Commission

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	217	500	0	500	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		217	500	0	500	0.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Historical Comm.	160	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	160	0	0	0

Historical Commission *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52344	Advertising	217	500	0	500	0	
<i>Totals</i>		<i>217</i>	<i>500</i>	<i>0</i>	<i>500</i>	<i>0</i>	

Inspection Services

244 - Sealer of Weights and Measures

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	1,566	3,226	724	4,507	39.7%	
52000	Services	96	100	0	100	0.0%	
54000	Supplies	0	0	0	300	100.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	55	110	55	110	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		1,717	3,436	779	5,017	46.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	1.0	1.0
Other	0.0	0.0
Totals	1.0	1.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Sealer of Weights	570	400	400	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	570	400	400	0

Sealer of Weights and Measures *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51121	Sealer of Weights	1,491	3,026	649	4,307	1,281	
51193	Training	75	200	75	200	0	Professional meeting & cont. ed.
52344	Advertising	96	100	0	100	0	
54421	Office Supplies	0	0	0	300	300	
57711	Travel In-state	0	0	0	0	0	
57715	Car Allowance	0	0	0	0	0	
57730	Dues	55	110	55	110	0	MWMA - Sealer & Deputy
Totals		1,717	3,436	779	5,017	1,581	

Inspection Services

292 - Dog Officer

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	21,267	13,002	6,083	13,427	3.3%	
52000	Services	577	975	271	850	-12.8%	
54000	Supplies	51	400	128	400	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	4,450	4,658	2,238	4,658	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		26,345	19,035	8,721	19,335	1.6%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	1.0	1.0
Other	0.0	0.0
Totals	1.0	1.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Dog Officer *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51121	Dog Officer	20,767	12,502	6,083	12,927	425	PT Dog Officer - 15 hrs/wk - 2% increase
51145	Longevity	500	500	0	500	0	1 @ \$500
52211	Electricity	153	300	61	300	0	Shelter Electricity
52212	Bottled Gas	280	400	0	400	0	Shelter Heat
52231	Water and Sewer	79	150	36	150	0	Shelter Water
52247	Communication Maint	0	125	0	0	(125)	Portable Radio Maintenance
52341	Telephone	66	0	175	0	0	
54542	Operating Supplies	51	300	128	300	0	Snares, Harnesses, Traps
54574	Uniform Accessories	0	100	0	100	0	Uniform Outerwear/Coveralls
57715	Car Allowance	3,658	3,658	1,766	3,658	0	Use of ACO's Personal Vehicle
57782	Animal Care	792	1,000	472	1,000	0	Package and Ship Heads to State Lab for Rabies Check
Totals		26,345	19,035	8,721	19,335	300	

Summary

Public Safety

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>
210	- Police	1,058,123	1,066,701	528,189	1,080,031	1.2%
212	- Dispatch Services	192,287	205,530	79,227	204,913	-0.3%
294	- Forest Warden	6,026	6,025	1,342	6,169	2.4%
Totals		1,256,436	1,278,256	608,758	1,291,114	1.0%

Public Safety

210 - Police

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	969,880	987,214	495,959	997,309	1.0%	
52000	Services	16,833	19,291	15,521	19,291	0.0%	
54000	Supplies	40,898	34,940	15,550	38,682	10.7%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	2,097	2,256	1,158	1,750	-22.4%	
58000	Capital (Non-CIP)	28,416	23,000	0	23,000	0.0%	
Totals		1,058,123	1,066,701	528,189	1,080,031	1.2%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	13.0	13.0
Part-Time	3.0	2.0
Crossing Guards	3.0	3.0
Totals	19.0	18.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Police	10,777	6,000	6,000	0
Permits - Police	3,613	2,300	2,300	0
Police Incentive Reimb	1,871	0	0	0
Court Fines	20,963	20,000	20,000	0
Parking Fines	27,720	25,000	25,000	0
Totals	64,943	53,300	53,300	0

Police (con't)

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Police Chief	89,447	91,686	44,262	93,584	1,898	FY12 Salary + 2% (Includes Quinn Bill C41(108)(L))
51112	Admin Assistant	35,904	36,662	17,699	37,399	737	FY12 Salary + 2%
51114	Sergeants (3)	157,800	161,110	78,395	164,305	3,195	FY12 Salaries +20% (Incl Quinn Bill C41(108)(L))
51115	Patrolmen (8)	418,736	420,189	204,026	428,646	8,457	FY12 Salaries + 2%
51125	Part-time Patrolmen	14,421	4,392	7,390	8,838	4,446	624hrs-Vac/Sick/Pers/Wknd Lv Coverage + Trainings
51129	Part-time Matrons	0	280	0	280	0	Suicidal Prisoner Watch
51131	Overtime	33,529	32,503	22,977	33,332	829	88Shifts(CBA=\$26,131)+3hrs/wk@\$38.73/hr avg.
51142	Shift Differential	16,885	19,787	8,382	20,091	304	5.75% of Hourly Rate Btwn 3:00P & 7:00A
51143	Weekend Premium	7,146	9,042	3,447	9,042	0	Addtl \$1.50/hr (7:00A Saturday - 6:59A Monday)
51144	Holiday Pay	36,848	39,030	22,468	40,454	1,424	12 Hol/Officer x 11 Officers ; 9 Hol/Chief
51145	Longevity	7,500	8,050	8,050	9,100	1,050	2/250,1/400,2/550,1/600,1/700,1/750,1/800,1/850,1/900,1/1200,1/1300
51146	Court Time	1,946	2,775	251	2,775	0	\$111/Appearance x 25 Appearances
51111	Unused Vacation	1,714	0	0	0	0	
51174	Health & Dental Insur	123,401	136,831	62,431	124,402	(12,429)	9 Fam; 2 Ind; 11 Dental
51184	Crossing Guards	8,955	9,078	3,783	9,261	183	2 Guards/Day x 2 hrs x 180 School Days - 2% increase
51192	Uniform Allowance	9,600	9,600	9,600	9,600	0	11 Officers + Chief @ \$800 ea per year
51193	Training	4,081	4,000	2,380	4,000	0	In-Service/Firearms/First Aid: 40hrs/per Officer+Misc
51195	Fitness Allowance	1,968	2,200	416	2,200	0	11 Officers x \$200/each
52242	Vehicle Maintenance	4,191	4,200	1,934	4,200	0	All Non-Warranty Service/Repairs
52243	Office Equip Maint	1,040	865	900	865	0	Office Copier Machine Contract
52246	Analysis Equip Maint	805	726	0	726	0	Recalibrate Radars (\$66/unit x 11)
52247	Communications Maint	0	1,000	0	1,000	0	Cruiser Radio & Portable Radio Maint & Repairs
52249	Data Process Maint	10,135	11,300	11,217	11,300	0	LEAPS 1400, IMC \$9900
52307	Medical Services	0	800	0	800	0	(1) \$650 Medical + (1) \$150 Physical Ability Test
52342	Postage	27	200	43	200	0	Shipping Strobe Tubes (Adamson)

Police (con't)

Operating Expense - Detail (con't)

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52344	Advertising	199	0	0	0	0	Level 3 Sex Offender Notification
52384	Laundry Service	0	100	0	100	0	Cell Blankets
52387	Prisoner Services	435	100	14	100	0	Prisoner Meals
52389	Training	0	0	1,414	0	0	
54411	Gasoline	24,083	22,500	12,117	26,250	3,750	7500 Gallons @ \$3.50/gal.
54421	Office Supplies	1,920	2,687	512	2,679	(8)	Toner/Inks, Paper Supplies & Parking Tickets
54433	Supplies - Bldg Maint.	116	0	0	0	0	
54481	Oil & Lube	444	300	37	300	0	Cruisers Scheduled Services
54482	Tires	1,723	900	0	900	0	Replace 10 Tires @ \$90/each
54483	Vehicle Parts	5,100	5,000	864	5,000	0	Non-Warranty Car Parts
54491	Food Services	239	200	110	200	0	Mass Chiefs, W. Mass Chiefs & Berk Chiefs Mtngs
54571	Firearms	845	500	-12	500	0	Maintenance & Repair Dept. Firearms
54572	Rifle Range Supplies	2,184	1,200	1,716	1,200	0	Ammo/Targets;Annual Qualification;Handgun&Rifle
54573	Crossing Guard Supplies	21	0	0	0	0	Vests, raincoats, signs, etc.
54574	Uniform Accessories	1,023	1,200	208	1,200	0	Uniform & Leather Gear/Accessories
54576	Analysis Equipment	0	0	0	0	0	Drug Task Force Supplies
54578	Accessories	3,200	250	0	250	0	Flashlight Repair/Maintenance
54591	Reference Books	0	203	0	203	0	2012 CrimLaw/ConLaw/MvLaw @ \$67.50/each
57711	Travel In-State	1,077	200	8	200	0	Lodging, meals while attending training
57721	Travel Out-of-State	0	200	0	200	0	Lodging, meals while attending training
57730	Dues	1,020	1,856	1,150	1,350	(506)	WMC(100)WMLEC(100)IACP(100)
58851	Addtl Office Equip	215	0	0	0	0	BLEC(100)PCC(250)MCOP(700)
57782	Animal Care	0	0	0	0	0	
58874	Replace Cruisers	28,201	23,000	0	23,000	0	Replace Car #35 Per Plan (2004/100,000 miles)
Totals		1,058,123	1,066,701	528,189	1,080,031	13,330	

Public Safety

212 - Dispatch Services

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	189,621	203,747	77,964	203,121	-0.3%	
52000	Services	2,666	933	1,264	942	1.0%	
54000	Supplies	0	450	0	450	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	200	0	200	0.0%	
58000	Capital (Non-CIP)	0	200	0	200	0.0%	
Totals		192,287	205,530	79,227	204,913	-0.3%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	4.0	3.0
Part-Time	4.0	4.0
Other	0.0	0.0
Totals	8.0	7.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fire Dispatch Fees	50,334	48,000	51,300	3,300
Ambulance Dispatch Fees	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	50,334	48,000	51,300	3,300

Dispatch Services *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51113	Dispatchers	94,968	103,472	49,842	105,533	2,061	3 Full-Time Dispatchers - 2% increase
51123	Part-time Dispatchers	45,455	52,596	6,068	53,648	1,052	4 Shifts/wk + Vac/Hol/Sick Coverage @\$15.21/hr
51131	Overtime	498	2,441	537	2,463	22	104 Hours @ avg \$23.73/hr
51144	Holiday Pay	7,740	8,988	3,591	9,083	95	3 Shifts/Hol x 12 Hol
51145	Longevity	1,000	1,300	1,300	1,350	50	1 @ \$550, 1 @ \$500, 1 @ \$300
51172	Unemployment Insur	9,014	0	32	0	0	
51174	Health & Dental Insur	30,947	34,234	16,265	30,314	(3,919)	(2) Fam; (1) Ind.; (3) Dental
51177	Uninsured Medical	0	0	0	0	0	
51193	Training	0	716	329	730	14	E911 ((2) New Dispatchers @ 16 hrs/ea) LEAPS (8 hrs)
52247	Communications Maint	2,666	933	1,264	942	9	Base Radio & Dispatch Console Maintenance (2)
54574	Uniform Accessories	0	450	0	450	0	Dispatcher Uniform Shirts
57711	In-State Travel	0	200	0	200	0	E911 Training in Springfield @ .55.5/mile
58871	Replace Office Equip	0	200	0	200	0	New Dispatch Chairs (2 x \$100 ea)
Totals		192,287	205,530	79,227	204,913	(617)	

Public Safety

294 - Forest Warden

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	2,334	2,235	750	2,280	2.0%	
52000	Services	0	40	0	40	0.0%	
54000	Supplies	3,692	3,750	592	3,850	2.7%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		6,026	6,025	1,342	6,169	2.4%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	1.0	1.0
Other	0.0	4.0
Totals	1.0	5.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Forest Warden *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51121	Forest Warden	1,774	1,801	750	1,837	36	(1) Warden - 2% increase
51126	Part-time Laborers	560	434	0	443	9	On Call Wardens
52211	Electricity	0	40	0	40	0	
52386	Other Services - Contract	0	0	0	0	0	
54411	Gasoline	629	600	362	700	100	200 Gallons @ \$3.50/gal
54421	Office Supplies	267	50	0	50	0	Recordkeeping
54482	Tires	0	0	0	0	0	
54483	Vehicle Parts	1,278	1,000	230	1,000	0	Maintenance/Upkeep of Warden Trucks
54484	Vehicle Tools	423	1,000	0	1,000	0	Maintenance/Upkeep of Truck Equipment
54542	Operating Supplies	1,095	1,100	0	1,100	0	Rakes/Shovels/Portable Pumps
57711	Travel In-state		0	0	0	0	
58852	Addtl Equip - Pub Works		0	0	0	0	
Totals		6,026	6,025	1,342	6,169	145	

Summary

Schools

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
301 - Mt. Greylock Regional		4,600,520	4,600,521	2,300,261	4,688,230	1.9%	
302 - No. Berkshire Regional		224,162	366,466	189,092	373,799	2.0%	
303 - Williamstown Elementary		5,253,372	5,261,544	2,255,594	5,366,821	2.0%	
Totals		10,078,054	10,228,531	4,744,946	10,428,849	2.0%	

Schools

301 - Mt. Greylock Regional

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	4,600,520	4,600,521	2,300,261	4,688,230	1.9%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		4,600,520	4,600,521	2,300,261	4,688,230	1.9%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Mt. Greylock Regional *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
56697	Assessment	4,600,520	4,600,521	2,300,261	4,688,230	87,709	2% increase
Totals		4,600,520	4,600,521	2,300,261	4,688,230	87,709	

Schools

302 - Northern Berkshire Regional

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	224,162	366,466	189,092	373,799	2.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		224,162	366,466	189,092	373,799	2.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Northern Berkshire Regional *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
56697	Assessment	224,162	366,466	189,092	373,799	7,333	2% increase
Totals		224,162	366,466	189,092	373,799	7,333	

Schools

303 - Local Elementary School

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	5,253,372	5,261,544	2,255,594	5,366,821	2.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		5,253,372	5,261,544	2,255,594	5,366,821	2.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Local Elementary School *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
56697	Assessment	5,253,372	5,261,544	2,255,594	5,366,821	105,277	2% increase
Totals		5,253,372	5,261,544	2,255,594	5,366,821	105,277	

Summary

Public Works

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
411	Director of Public Works	151,873	159,573	69,778	154,350	-3.3%	
421	Highway Department	1,131,272	1,158,331	490,666	1,165,520	0.6%	
423	Snow and Ice	380,685	163,308	53,946	166,863	2.2%	
431	Transfer Station	182,216	207,010	86,976	185,359	-10.5%	
441	Sewer Department	406,006	333,981	134,597	334,311	0.1%	
442	Hoosac Water Quality Dist	579,840	610,759	318,427	610,759	0.0%	
451	Water Department	687,074	602,076	272,896	602,463	0.1%	
491	Parks and Cemeteries	237,236	258,646	114,226	262,152	1.4%	
192	Facilities Management	182,643	192,897	89,933	182,592	-5.3%	
492	Burbank Chapel	4,033	6,290	462	6,290	0.0%	
631	Recreation	8,783	11,178	7,024	11,280	0.9%	
493	Forestry	41,478	41,859	27,912	41,859	0.0%	
Totals		3,993,139	3,745,908	1,666,845	3,723,798	-0.6%	

Breakdown by Fund

General Fund	2,138,004	1,992,082	853,948	1,990,906	-0.1%
Sewer Fund	985,846	944,740	453,024	945,070	0.0%
Water Fund	687,074	602,076	272,896	602,463	0.1%
Landfill Fund	182,216	207,010	86,976	185,359	-10.5%
Totals	3,993,139	3,745,908	1,666,845	3,723,798	-0.6%

Public Works

411 - Director of Public Works

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	136,926	140,617	67,249	134,394	-4.4%	
52000	Services	10,233	14,833	854	15,583	5.1%	
54000	Supplies	1,448	1,075	76	1,075	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	3,266	3,048	1,599	3,298	8.2%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		151,873	159,573	69,778	154,350	-3.3%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	2.0	2.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	2.0	2.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Director of Public Works *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	DPW Director	83,454	85,540	41,295	87,251	1,711	2% increase
51112	Admin Assistant	38,794	40,871	18,572	33,188	(7,683)	Position changed to a .80 FTE - 2% increase
51145	Longevity	1,200	1,200	1,200	1,200	0	1 @ \$650-31 yrs
51174	Health & Dental Insur	13,478	13,006	6,182	12,755	(251)	(1) Fam; (1) Dental
52303	Training Services	480	1,500	65	1,250	(250)	Training to maintain Water Lic.
52306	Engineering Services	0	4,268	0	4,268	0	For unanticipated designs, surveys, etc.
52312	Lab Analysis	8,500	7,500	0	8,500	1,000	DEP mandated ground water & gas sampling.
52341	Telephone	355	515	175	515	0	Local + Long Dist, Phone/Fax/Data/Cell
52342	Postage		0	10	0	0	
52344	Advertising	898	1,050	604	1,050	0	Bid advertising - all DPW departments
54421	Office Supplies	435	500	76	500	0	Paper, filing supplies, pens, etc
54585	Data Process Supplies	1,013	575	0	575	0	Plotter supplies
57711	Travel In-state	0	0	0	0	0	
57715	Car Allowance	2,794	3,048	1,524	3,048	0	Use of Director's personal vehicle
57721	Travel Out-of-state	302	0	0	0	0	
57730	Dues	170	0	75	250	250	NEWW - \$95; MA Hghwy - \$80; Ma Water Assoc - \$75
58871	Replace Office Equip	0	0	0	0	0	
Totals		151,873	159,573	69,778	154,350	(5,223)	

Public Works

421 - Highway Department

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	711,092	746,601	359,807	745,705	-0.1%	
52000	Services	59,089	58,558	30,995	58,558	0.0%	
54000	Supplies	184,043	182,072	99,624	190,157	4.4%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	628	1,100	241	1,100	0.0%	
58000	Capital (Non-CIP)	176,421	170,000	0	170,000	0.0%	
Totals		1,131,272	1,158,331	490,666	1,165,520	0.6%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	12.0	12.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	12.0	12.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Highway	3,350	5,000	5,000	0
Permits - Highway	4,000	4,000	4,000	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	7,350	9,000	9,000	0

Highway Department *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Superintendent	62,020	62,950	30,660	64,209	1,259	2% increase
51114	Foreman	51,031	51,797	25,005	52,833	1,036	2% increase
51116	Laborers	454,305	463,244	223,673	472,494	9,250	2% increase
51131	Overtime	8,934	27,528	5,168	28,077	549	2% increase
51145	Longevity	6,450	6,950	6,950	7,100	150	1@300;3@\$550;2@\$600;5@\$650;1@\$700
51174	Health & Dental Insur	120,502	125,982	60,510	112,842	(13,140)	(6) Fam; (5) Indiv; (6) Family Dental, (3) Ind. Dental
51181	Workplace Safety	3,650	3,650	3,640	3,650	0	10 @ \$365 = \$3,650
51192	Uniform Allowance	4,200	4,200	4,200	4,200	0	12 @ \$350 (boot/glove/license)
51193	Training	0	300	0	300	0	Bay State Road ; WMWW training; NE Waterworks
52211	Electricity	7,064	11,200	2,078	11,200	0	70% of DPW Facility
52212	Bottled Gas		0	51	0	0	
52213	Heating Oil	5,169	6,975	4,009	6,975	0	'11-1,971.5 gal@ avg. \$2.622/gal
52231	Water and Sewer	1,997	1,876	817	1,876	0	charges to DPW
52241	Bldg & Grounds Maint	8,891	2,791	4,902	2,791	0	Furnace, boilers, overhd drs, Spg St,parking lot lghts
52242	Vehicle Maintenance	13,814	12,360	9,871	12,360	0	Repairs done by outside vendors
52243	Office Equip Maint	281	275	358	275	0	Highway portion of copier maintenance
52247	Communications Maint	0	0	0	0	0	
52274	Rental Equipment		6,842	3,000	6,842	0	Special project needs; breakdown replacements
52276	Right of Way Lease	2,991	3,000	2,991	3,000	0	Railroad crossing to town garage facility.
52306	Engineering Services	11,333	3,000	0	3,000	0	For unanticipated engineering expenses
52321	Drug Testing	680	1,000	380	1,000	0	Mandatory for CDL license holders
52341	Telephone	687	1,030	340	1,030	0	Local + Long Dist, Phone/Fax/Data/Cell
52342	Postage	0	0	17	0	0	
52383	Inspections	623	1,209	650	1,209	0	Alarms, Fire extinguishers (28)

Highway Department *(con't)*

Operating Expense - Detail *(con't)*

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52384	Laundry Services	3,043	3,000	1,533	3,000	0	uniform cleaning
52386	Contract Services	2,514	4,000	0	4,000	0	traffic details, trucks, etc.
54411	Gasoline	2,064	3,000	962	3,500	500	Vehicle #1 & small engine equip - 1000 gal @ \$3.50
54412	Diesel Fuel	33,685	45,500	21,072	53,085	7,585	15,167 gals @\$3.50/gal
54421	Office Supplies	1,497	2,000	782	2,000	0	Paper,pens,envelopes,paper clips etc.
54433	Bldg Maint Supplies	2,688	1,030	970	1,030	0	Broken windows,doors, etc.
54451	Custodial Supplies	300	300	0	300	0	Cleaning supplies, floor wax, etc
54463	Sod and Loam	1,440	1,500	0	1,500	0	Loam for jobs , ex. - fixing broken pipes.
54464	Cleaning Chemicals	0	200	0	200	0	Parts washer solvent replacement (SafetyKleen)
54481	Oil and Lube	5,537	5,713	3,615	5,713	0	Oil & hydraulics changes per MFG recommendations
54482	Tires	5,009	5,000	2,930	5,000	0	
54483	Vehicle Parts	34,666	38,245	13,539	38,245	0	Parts for all town vehicles
54484	Vehicle Tools	2,416	2,000	881	2,000	0	Air guns, special sockets,wrenches, replacements
54491	Food & Service	0	0	0	0	0	
54531	Tools	2,678	2,910	1,601	2,910	0	Shovels, rakes, crow bars, flash lights, etc.
54532	Equipment Parts	2,803	1,273	4,806	1,273	0	Chain saw chains, weed eater string, etc
54535	Signs	4,816	4,500	1,518	4,500	0	Add & replace street signs and posts.
54538	Sidewalk Supplies	7,999	8,000	1,712	8,000	0	To fix or replace sidewalks as needed
54539	Asphalt Patch	19,452	13,301	10,128	13,301	0	pothole patching
54540	Stone/gravel	21,301	20,800	12,578	20,800	0	Back roads gravel, mud season, rip-rap
54542	Operating Supplies	7,334	5,000	2,314	5,000	0	batteries, hoses, shovels, solvents
54543	Storm Drains	7,883	7,400	6,750	7,400	0	Fix, re-build, or clean catch basins.
54545	DPW Chemicals	3,151	3,000	1,989	3,000	0	soap,windshield wash and cleaning fluids
54547	Bridge Supplies	59	3,000	1,550	3,000	0	Railing re-placement, paint, large diameter culverts.

Highway Department *(con't)*

Operating Expense - Detail *(con't)*

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
54573	Traffic Guides	16,552	8,000	9,627	8,000	0	Line painting , Hot tape, signs, guardrail
54574	Uniform Accessories	0	150	0	150	0	safety vests
54586	Software	0	0	0	0	0	
54594	Medical Supplies	713	250	301	250	0	Zee Medical cabinet - First Aid
57711	Travel In-state	513	1,000	176	1,000	0	Mileage reimbursement & meetings @ \$.50/ mi
57730	Dues	115	100	65	100	0	Berk Cty \$20/ MA Hwy Assoc \$60/ WMWW \$20.
58840	Chip Seal Rd Improve	70,000	70,000	0	70,000	0	chip seal roads
58841	Asphalt Rd Improve	100,000	100,000	0	100,000	0	road paving
58846	Sidewalk Improve	5,521	0	0	0	0	
58852	Addtl Pub Works Equip	900	0	0	0	0	
58855	Addtl Equip - Vehicles		0	0	0	0	
58859	Addtl Pub Safety Equip		0	0	0	0	
58871	Repl Office Equip		0	0	0	0	
Totals		1,131,272	1,158,331	490,666	1,165,520	7,189	

Public Works

423 - Snow and Ice Control

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	73,785	31,100	8,057	31,100	0.0%	
52000	Services	5,253	0	170	0	0.0%	
54000	Supplies	301,648	132,208	45,719	135,763	2.7%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		380,685	163,308	53,946	166,863	2.2%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Snow and Ice Control *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51131	Overtime	73,785	31,100	8,057	31,100	0	
52242	Maint Vehicles	5,253	0	170	0	0	Repairs by outside vendors
54412	Diesel Fuel	28,032	21,326	1,325	24,881	3,555	7,109 Gal @ \$3.50/Gal
54482	Tires	0	0	0	0	0	
54483	Vehicle Parts	1,888	2,060	0	2,060	0	Winter maint. related vehicle repairs
54491	Food & Services	0	0	0	0	0	
54532	Equipment Parts	10,482	4,120	1,738	4,120	0	Sander & Plow parts
54536	Sand	60,465	20,535	1,139	20,535	0	Buys 1,957 tons @\$10.49/ton - used 4,428 tons in FY10
54537	Salt	186,515	75,927	31,857	75,927	0	Buys 1,141 tons @\$69.49/ton - used 1,176 tons in FY10
54541	Winter Supplies	13,269	8,240	9,577	8,240	0	plow blades, bolts etc.
54542	Operating Supplies	996	0	82	0	0	
Totals		380,685	163,308	53,946	166,863	3,555	

Public Works

431 - Transfer Station

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	64,102	63,886	34,036	63,375	-0.8%	
52000	Services	90,383	115,712	36,203	96,712	-16.4%	
54000	Supplies	10,461	10,143	842	8,989	-11.4%	
56000	Intergovernmental	17,269	17,269	15,896	16,284	-5.7%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		182,216	207,010	86,976	185,359	-10.5%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	1.0	1.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	1.0	1.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Stickers	70,827	71,400	71,400	0
Bags	69,863	77,500	77,500	0
Disposal Revenue	26,449	47,168	25,517	(21,651)
Scrap Metal	0	0	0	0
Transfers	0	0	0	0
Totals	167,139	196,068	174,417	(21,651)

Transfer Station *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51116	Laborers	46,295	45,999	22,911	46,917	918	2% increase
51126	Part-time Laborers		0	0	0	0	
51131	Overtime	2,780	2,729	2,351	2,784	55	90 hrs
51145	Longevity	650	700	700	700	0	1 @ \$700
51174	Health & Dental Insur	13,662	13,743	7,360	12,258	(1,485)	(1) Fam
51181	Workplace Safety	365	365	364	365	0	1 @ \$365
51192	Uniform Allowance	350	350	350	350	0	1 @ \$350 Boot, glove and license allowance
52211	Electricity	498	500	247	500	0	Lights & compactor. .
52212	Bottle Gas	899	1,400	0	900	(500)	Transfer shed & garage.
52231	Water and Sewer	94	110	43	110	0	
52245	Pub Works Equip Maint	0	955	0	955	0	Repair trucks and loader.
52290	Demolition Disposal	11,553	28,000	5,728	17,000	(11,000)	Disposal & shipping contracted containers
52292	Recycle Paper Disposal	19,396	21,599	8,806	21,599	0	Tipping & haul cost
52293	Electronics Disposal	2,600	2,100	1,300	2,100	0	3 containers @ \$700
52296	Metal/Freon Disposal	0	420	0	420	0	Freon removal from refrigerators & conditioners
52297	MSW Refuse Disposal	36,043	39,290	15,733	39,290	0	Tipping & haul cost
52298	Wood Disposal	0	3,500	0	3,500	0	To grind up brush taken in at landfill.
52299	Glass,Cans,Plastic Dispo	10,323	9,809	4,136	9,809	0	Tipping & haul cost
52306	Engineering Services	0	0	0	0	0	Review and monitoring of landfill area.
52312	Lab Analysis	8,500	7,500	0	0	(7,500)	DEP mandated ground water & gas sampling to Dir of DPW.
52341	Telephone	271	315	137	315	0	Call for containers & main office.
52383	Inspections	60	45	0	45	0	Fire extinguishers (2)
52384	Laundry Services	144	169	72	169	0	Uniform cleaning
52386	Contract Services	0	0	0	0	0	
54411	Gasoline	0	50	0	50	0	Mowers

Transfer Station *(con't)*

Operating Expense - Detail *(con't)*

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
54412	Diesel Fuel	0	1,243	0	1,089	(155)	buys 311 gals @ \$3.50/gal
54421	Office Supplies	0	0	0	0	0	
54433	Bldg Maint Supplies	0	0	0	0	0	
54463	Sod and Loam	0	0	0	0	0	
54481	Oil and Lube	0	50	0	50	0	Oil for lawn mower, weed eater and chain saws.
54482	Tires	0	1,000	0	1,000	0	Tires for highway vehicles ruined at transfer station.
54483	Vehicle Parts	327	200	0	200	0	For parts broken while working at transfer station.
54542	Operating Supplies	10,045	6,000	719	6,000	0	Transfer station bags & stickers.
54545	DPW Chemicals	0	1,500	0	500	(1,000)	To deodorize compactor and control rodents
54594	Medical Supplies	90	100	123	100	0	Zee Medical cabinet - First Aid
56695	Solid Waste District	17,269	17,269	15,896	16,284	(985)	NBSWMD \$2.05/Capita '12 assess.
58848	Improve Building		0	0	0	0	To maintain garage and out buildings.
58871	Repl Office Equip		0	0	0	0	
Totals		182,216	207,010	86,976	185,359	(21,651)	

Town of Williamstown
Transfer Station Rate Analysis
Five Year Financial Plan

	Acct Numbers	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2013 Estimated				
Revenue Budget										
<u>Fixed Revenue</u>										
	2011	2013								
	Actual	Estimated		Cost	Cost	Cost				
Stickers										
Annual	906	900	63,449	71,045	75.00	66,072	75.00	66,300	75.00	66,300
2nd Vehicle	485	500	2,585	2,646	5.00	2,395	5.00	2,500	5.00	2,500
Temporary	300	325	2,811	2,528	8.00	2,360	8.00	2,600	8.00	2,600
Total Fixed			68,845	76,219		70,827		71,400		71,400
<u>Disposal Revenue</u>										
<u>Bags</u>										
Large	23,242	26,000	58,272	55,925	2.50	57,365	2.50	65,000	2.50	65,000
Small	10,112	10,000	13,204	12,723	1.25	12,498	1.25	12,500	1.25	12,500
			71,476	68,648		69,863		77,500		77,500
<u>Disposal Revenue</u>										
Commercial Recycle	-	-	-	-	11.00	-	11.00	-	11.00	-
Commercial Brush	327	300	2,328	5,040	12.00	3,924	12.00	3,600	12.00	3,600
Residential Brush	158	150	612	812	4.00	632	4.00	300	4.00	600
Commercial Wood Chips	34		270	95	5.00	170	5.00		5.00	-
Stumps	52	120	1,920	1,568	16.00	832	16.00	2,400	16.00	1,920
Logs	35	60	930	390	10.00	350	10.00	5,500	10.00	600
Demolition	258	235	41,222	23,546	65.00	16,802	65.00	28,015	65.00	15,275
Metal	1	20	195	195	13.00	13	13.00	260	13.00	260
White Goods w/Refrigerant)	18	20	1,155	420	35.00	630	35.00	700	35.00	700
White Goods wo/Refrigerant)	18	20	575	525	25.00	450	25.00		25.00	500
Air Conditioners	29	15	160	270	10.00	290	10.00		10.00	150
TV Consoles	9	5	240	120	20.00	180	20.00	100	20.00	100
TV > 20"	25	35	230	385	10.00	250	10.00	350	10.00	350
TV < 20"	83	50	620	320	5.00	415	5.00	710	5.00	250
Computers, Monitors, Microwaves	176	150	980	935	5.00	880	5.00	750	5.00	750
Telephones, Stereos, Printers, VCRs,	91	50	266	324	2.00	182	2.00	100	2.00	100
Other Disposal Fees				-		395		4,383		362
			51,703	34,945		26,395		47,168		25,517
Total Variable			123,179	103,593		96,258		124,668		103,017
Total Revenue Fixed & Variable			192,024	179,812		167,084		196,068		174,417

Expense Budget

<u>Fixed Costs</u>									
Wages and Benefits	51xxx	60,674	60,976		64,102	63,886	63,375		
Electricity	52211	491	507		498	500	500		
Bottled Gas	52212	687	610		899	1,400	900		
Water and Sewer	52212	91	92		94	110	110		
Pub Works Equip Maintenance	52245	182	43		-	955	955		
Engineering Services	52306	-	-		-	-	-		
Lab Analysis	52312	2,300	8,900		8,500	7,500	-		
Telephone	52341	278	269		271	315	315		
Inspections	52383	-	-		60	45	45		
Laundry Services	52384	146	162		144	169	169		
Contract Services	52386	-	267		-	-	-		
Services (Non-disposal)	52xxx	4,175	10,850		10,467	10,994	2,994		
Supplies	54xxx	8,003	6,510		10,461	10,143	8,989		
Solid Waste District	56xxx	16,764	16,764		17,269	17,269	16,284		
Building Improvements	58xxx	-	-		-	-	-		
Total Fixed		89,616	95,100	6.12%	102,300	7.57%	102,292	-0.01%	91,641
<u>Disposal Costs</u>									
Recycle Paper Disposal	52292	17,092	15,774	-8%	19,396	21,599	21,599		
Recycle Glass,Cans,Plastic Disposal	52299	7,413	7,288	-2%	10,323	9,809	9,809		
MSW Refuse Disposal	52297	33,925	35,467	5%	36,043	39,290	39,290		

Town of Williamstown
Transfer Station Rate Analysis
Five Year Financial Plan

	<u>Acct</u> <u>Numbers</u>	<u>2009</u> <u>Actual</u>	<u>2010</u> <u>Actual</u>		<u>2011</u> <u>Actual</u>		<u>2012</u> <u>Budget</u>		<u>2013</u> <u>Estimated</u>
Wood Disposal	52298	3,500	-	-100%	-		3,500		3,500
Demolition Disposal	52290	18,863	14,054	-25%	11,553		28,000		17,000
Metal Disposal	52296	-	315		-		420		420
Electronics Disposal	52293	2,600	1,950	-25%	2,600		2,100		2,100
Total Variable		<u>83,392</u>	<u>74,848</u>	-10%	<u>79,916</u>		<u>104,718</u>		<u>93,718</u>
Total Expense Budget		<u>173,008</u>	<u>169,948</u>	-2%	<u>182,216</u>		<u>207,010</u>		<u>185,359</u>
Net Surplus (Deficit)		<u>19,015</u>	<u>9,864</u>		<u>(15,131)</u>		<u>(10,942)</u>		<u>(10,942)</u>

Rate Analysis

Stickers

Sticker Revenue	68,845	76,219		70,827		71,400		71,400
Fixed and Recycle Costs	114,121	118,162		132,019		133,700		123,049
	<u>(45,276)</u>	<u>(41,943)</u>		<u>(61,193)</u>		<u>(62,300)</u>		<u>(51,649)</u>

Bags

Bag Revenue	71,476	68,648		69,863		77,500		77,500
MSW Refuse Disposal Costs	33,925	35,467		36,043		39,290		39,290
	<u>37,551</u>	<u>33,181</u>		<u>33,819</u>		<u>38,210</u>		<u>38,210</u>

Wood Disposal

Wood Disposal Revenue	6,060	7,905		5,908		11,800		6,720
Brush, Log, Stump Disp Costs	3,500	-		-		3,500		3,500
	<u>2,560</u>	<u>7,905</u>		<u>5,908</u>		<u>8,300</u>		<u>3,220</u>

Demo Disposal

Demo Disposal Revenue	41,222	23,546		16,802		28,015		15,275
Demo Disposal Costs	18,863	14,054		11,553		28,000		17,000
	<u>22,359</u>	<u>9,492</u>		<u>5,249</u>		<u>15</u>		<u>(1,725)</u>

Metal Disposal

Metal Disposal Revenue	195	195		408		4,643		622
Metal Disposal Costs	-	315		-		420		420
	<u>195</u>	<u>(120)</u>		<u>408</u>		<u>4,223</u>		<u>202</u>

Electronic Disposal & White Goods Disposal

Electronic Disposal Revenue	4,226	3,299		3,277		2,710		2,900
TV, Monitor Disposal Costs	2,600	1,950		2,600		2,100		2,100
	<u>1,626</u>	<u>1,349</u>		<u>677</u>		<u>610</u>		<u>800</u>

Total Revenue		192,024	179,812		167,084		196,068		174,417
Total Costs		<u>173,008</u>	<u>169,948</u>		<u>182,216</u>		<u>207,010</u>		<u>185,359</u>
		<u>19,015</u>	<u>9,864</u>		<u>(15,131)</u>		<u>(10,942)</u>		<u>(10,942)</u>

Transfer Station Reserves

Transfer Station Reserve at Year End				85,081		74,139		63,197
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Public Works

441 - Sewer Department

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	237,039	251,457	114,603	251,199	-0.1%	
52000	Services	16,850	33,138	8,580	33,138	0.0%	
54000	Supplies	33,036	42,610	8,823	43,198	1.4%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	117,070	6,391	2,592	6,391	0.0%	
58000	Capital (Non-CIP)	2,011	385	0	385	0.0%	
Totals		406,006	333,981	134,597	334,311	0.1%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	3.5	3.5
Part-Time	1.0	1.0
Other	0.0	0.0
Totals	4.5	4.5

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	1,328,895	1,217,307	1,191,500	(25,807)
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	9,944	11,500	11,500	0
Transfers		10,015	52,015	42,000
Totals	1,338,839	1,238,822	1,255,015	16,193

Sewer Department *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Superintendent	31,791	32,585	15,731	33,237	653	Superintendent's Salary (50%) - 2% increase
51112	Admin Assistant	21,105	21,422	10,342	21,850	428	Admin Asst Salary (50%) -2% increase
51114	Foreman	37,883	27,171	13,117	27,715	544	Foreman Wage (50%) -2% increase
51116	Laborers	88,221	94,920	45,716	96,758	1,838	2 laborers 2% increase
51126	Part-time Laborers	2,967	3,296	0	3,296	0	1 @ \$9.69/hr for 340. hrs (10 weeks)
51131	Overtime	1,876	14,286	931	14,453	167	
51145	Longevity	1,250	1,050	1,050	1,275	225	(1) .50 of \$250; (1) \$400; (1) \$450; (1) .50 of \$600.
51171	Worker's Comp	2,335	5,642	3,199	5,642	0	
51174	Health & Dental Insur	47,653	48,506	22,738	44,393	(4,114)	(3.5) Fam; (3.5) Dental
51177	Uninsured Medical	33	0	0	0	0	
51181	Workplace Safety	730	730	728	730	0	2 @ \$365 ea
51192	Uniform Allowance	1,050	1,050	1,050	1,050	0	Boot/glove/license 3 men @ \$350 ea
51193	Training	145	800	0	800	0	Pump Maint., Basic Electricity, etc.
52211	Electricity	5,358	9,500	2,658	9,500	0	7 sewer pump stations + 15% of Town Garage
52241	B & G Maint.	1,117		154			
52242	Vehicle Maintenance	241	719	157	719	0	Repairs to backhoe, #9,#9B,1/2 F-800
52243	Office Equip Maint	155	150	192	150	0	Service on fax, copier, printers
52245	Pub Works Equip Maint	0	4,000	0	4,000	0	Repairs to Sewer Stations, generators
52248	Sewer Line Maint	0	4,000	2,926	4,000	0	Herbicide root control, pumps, panels
52274	Rent - Construction Equ	0	0	0	0	0	
52276	Right of Way Lease	200	200	200	200	0	Use of land at Simonds Rd pump station - B&M
52302	Legal Services	0	2,601	0	2,601	0	
52306	Engineering	3,640	2,000	0	2,000	0	Unanticipated engineering, permits
52341	Telephone	846	2,115	423	2,115	0	Local + Long Dist, Phone/Fax/Data
52342	Postage	0	75	0	75	0	Mailings for sewer department

Sewer Department *(con't)*

Operating Expense - Detail *(con't)*

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52384	Laundry Services	880	900	439	900	0	Uniform rental,cleaning
52386	Contract Services	2,402	6,878	1,431	6,878	0	Traffic control & hired tradesmen,water billing
54411	Gasoline	1,881	3,525	942	4,113	588	1,175 Gal @ \$3.50/Gal
54412	Diesel Fuel	5,737	5,390	2,814	5,390	0	1,540 Gal @ \$3.50/Gal
54421	Office Supplies	845	1,000	230	1,000	0	paper,toner,pads etc.
54463	Sod and Loam	0	300	0	300	0	To repair lawns
54482	Tires	1,467	500	0	500	0	replacements for trucks
54483	Vehicle Parts	2,985	3,000	1,451	3,000	0	vehicle repairs
54531	Tools	868	600	98	600	0	Misc. hand tool replacement
54534	Meters	9,154	4,000	81	4,000	0	Water meters
54539	Asphalt Patch	631	3,575	0	3,575	0	47 Ton @ \$ 75.70/Ton
54540	Stone	0	1,000	0	1,000	0	select fill for trenches
54542	Operating Supplies	1,521	3,000	305	3,000	0	sewer rods,manhole rings and covers
54544	System Parts	662	4,920	591	4,920	0	pvc pipe, ferncos, saddles, pvc fittings
54545	DPW Chemicals	2,886	2,500	2,275	2,500	0	degreasers, lubricants, metal protectants
54546	Oil and Lube	144	300	0	300	0	oil and grease for equipment
54548	Sewer Line Supplies	4,200	8,000	37	8,000	0	Pump parts for csr stations, manhole
54549	Concrete	56	1,000	0	1,000	0	Bases for manholes
57711	Travel In-state	0	300	0	300	0	Meetings and training
57741	Property Insurance	511	1,000	613	1,000	0	Level funded
57742	Liability Insurance	77	264	82	264	0	Level funded
57745	Vehicle Insurance	1,692	4,827	1,897	4,827	0	Level funded
57788	Depreciation	114,790	0	0	0	0	
58843	Sewer Line Improve	0	0	0	0	0	

Sewer Department *(con't)*

Operating Expense - Detail *(con't)*

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
58871	Repl Office Equip	0	0	0	0	0	
58881	Inflow Improve	0	385	0	385	0	Manhole Rehab (I/I Reduction)
58843	Sewer Line Improve	0	0	0	0	0	Replace 300' Syndicate
58871	Repl Office Equip	0	0	0	0	0	
58872	Repl Pub Works Equip	0	0	0	0	0	replace one ten year old weed eater
58881	Inflow Improve	0	0	0	0	0	Manhole Rehab (I/I Reduction)
Totals		401,984	333,981	134,597	334,311	330	

Public Works

442 - Hoosac Water Quality District

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	579,840	610,759	318,427	610,759	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		579,840	610,759	318,427	610,759	0.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Hoosac Water Quality District *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
56693	Sewage Treatment	579,840	610,759	318,427	610,759	0	
Totals		579,840	610,759	318,427	610,759	0	

Town of Williamstown
Sewer Rate Analysis
Five Year Financial Plan

Revenue Required From Usage

	12-15	2011	2012	2013	2014	2015	2016	2017
	% Per Yr	Budget	Budget	Estimated	Projected	Projected	Projected	Projected
Expense Budget								
Wages	3.0%	199,417	202,951	206,807	213,011	219,401	225,983	232,762
Benefits	10.0%	47,445	48,506	44,393	48,832	53,715	59,087	64,996
Services	1.0%	33,138	33,138	33,138	33,469	33,804	34,142	34,483
Supplies	1.0%	49,001	49,001	49,589	50,084	50,585	51,091	51,602
Hoosac Water Quality District	5.0%	598,545	610,759	610,759	641,297	673,362	707,030	742,382
Capital	3.0%	385	385	385	397	409	421	434
Capital - Capital Plan		25,000	99,000	100,000	40,000	53,000	125,000	197,000
Debt Service		147,903	142,094	127,726	124,488	121,150	117,763	114,375
Transfer to Reserve		\$ 225,000	52,097	(16,094)	(2,726)	60,512	50,850	(17,763)
Transfer to Reserve - Operations			0	(23,153)	(49,289)	0	0	0
Transfer to General Fund	3.0%	82,219	82,219	82,219	84,686	87,227	89,844	92,539
		<u>1,235,150</u>	<u>1,228,807</u>	<u>1,203,000</u>	<u>1,296,776</u>	<u>1,343,503</u>	<u>1,392,598</u>	<u>1,444,198</u>
Appropriation Summary								
Operations - Article 17		1,127,931	1,047,587	1,020,781	1,172,090	1,203,276	1,177,754	1,154,659
Capital Plan - Article 8		25,000	99,000	100,000	40,000	53,000	125,000	197,000
Transfers to General Fund - Article 7		82,219	82,219	82,219	84,686	87,227	89,844	92,539

Revenue Budget - Fees

Sweetbrook Betterment (Ends after 2011)		7,613	0	0	0	0	0	0
Meter Charges		15,000	15,000	15,000	15,000	15,000	15,000	15,000
Permits and Fees		3,000	200	200	200	200	200	200
State Aid		0	0	0	0	0	0	0
Interest on Late Payments		5,382	11,500	11,500	11,500	11,500	11,500	11,500
		<u>30,995</u>	<u>26,700</u>	<u>26,700</u>	<u>26,700</u>	<u>26,700</u>	<u>26,700</u>	<u>26,700</u>
Revenue required from usage		<u>1,204,155</u>	<u>1,202,107</u>	<u>1,176,300</u>	<u>1,270,076</u>	<u>1,316,803</u>	<u>1,365,898</u>	<u>1,417,498</u>

Rate Calculation

Revenue required from usage (from above)		<u>1,204,155</u>	<u>1,202,107</u>	<u>1,176,300</u>	<u>1,270,076</u>	<u>1,316,803</u>	<u>1,365,898</u>	<u>1,417,498</u>
Estimated Usage - Non Cold Spring Road		204,000	206,600	206,600	206,600	206,600	206,600	206,600
Less Estimated Usage - Spruces				(8,500)	(8,500)	(8,500)	(8,500)	(8,500)
Estimated Usage - Cold Spring Road		16,000	13,400	13,400	13,400	13,400	13,400	13,400
Total Usage		<u>220,000</u>	<u>220,000</u>	<u>211,500</u>	<u>211,500</u>	<u>211,500</u>	<u>211,500</u>	<u>211,500</u>
Town Portion of Revenue		605,610	591,347	565,541	628,779	643,441	658,868	675,116
Factored Usage		223,200	222,680	214,180	222,680	222,680	222,680	222,680
Factored Rate		2.71	2.66	2.64	2.82	2.89	2.96	3.03
Estimated Rate - Non Cold Spring Road		2.71	2.66	2.64	2.82	2.89	2.96	3.03
Estimated Rate - Cold Spring Road		3.26	3.19	3.17	3.39	3.47	3.55	3.64
Estimated Revenue - Non Cold Spring Road		553,515	548,646	545,526	583,374	596,977	611,290	626,365
Less Estimated Decrease in Revenue - Spruces				(22,444)	(24,001)	(24,561)	(25,150)	(25,770)
Estimated Revenue - Cold Spring Road		52,096	42,702	42,459	45,405	46,464	47,578	48,751
		<u>605,610</u>	<u>591,347</u>	<u>565,541</u>	<u>604,778</u>	<u>618,880</u>	<u>633,718</u>	<u>649,346</u>
HWQD Portion of Revenue		598,545	610,759	610,759	641,297	673,362	707,030	742,382
Factored Usage		220,000	220,000	211,500	211,500	211,500	211,500	211,500
Factored Rate		2.72	2.78	2.89	3.03	3.18	3.34	3.51
Estimated Rate - Non Cold Spring Road		2.72	2.78	2.89	3.03	3.18	3.34	3.51
Estimated Rate - Cold Spring Road		2.72	2.78	2.89	3.03	3.18	3.34	3.51
Estimated Revenue - Non Cold Spring Road		555,014	573,558	596,609	626,440	657,762	690,650	725,183
Less Estimated Decrease in Revenue - Spruces				(24,546)	(25,773)	(27,062)	(28,415)	(29,836)
Estimated Revenue - Cold Spring Road		43,531	37,201	38,696	40,631	42,662	44,795	47,035
		<u>598,545</u>	<u>610,759</u>	<u>610,759</u>	<u>641,297</u>	<u>673,362</u>	<u>707,030</u>	<u>742,382</u>
Total Revenue Raised by Rates		<u>1,204,155</u>	<u>1,202,107</u>	<u>1,176,300</u>	<u>1,246,075</u>	<u>1,292,242</u>	<u>1,340,748</u>	<u>1,391,728</u>
Rate - Non-Cold Spring Road		5.43	5.43	5.53	5.86	6.07	6.30	6.54
Rate - Cold Spring Road		5.98	5.96	6.06	6.42	6.65	6.89	7.15

Rate Breakdown

Sewer Rate -Town		2.71	2.65	2.64	2.83	2.89	2.96	3.03
Sewer Rate - Hoosac Water Quality Dist		2.72	2.78	2.89	3.03	3.18	3.34	3.51
Sewer Rate - Total		<u>5.43</u>	<u>5.43</u>	<u>5.53</u>	<u>5.86</u>	<u>6.07</u>	<u>6.30</u>	<u>6.54</u>

Sewer Reserves

Sewer Reserve at Year End		<u>975,848</u>	<u>936,601</u>	<u>884,586</u>	<u>945,098</u>	<u>995,947</u>	<u>978,185</u>	<u>891,810</u>
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Analysis of Increase

Town Expenses			(0.08)	(0.12)	0.30	0.07	0.07	0.07
Other Revenue			0.02	0.00	0.00	0.00	0.00	0.00
Hoosac Water Quality District			0.06	0.00	0.14	0.15	0.16	0.16
Change in Usage			0.00	0.22	(0.11)	(0.01)	0.00	0.01
Total Rate Change			<u>-</u>	<u>0.10</u>	<u>0.33</u>	<u>0.21</u>	<u>0.23</u>	<u>0.24</u>

Public Works

451 - Water Department

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	331,618	329,912	165,626	329,611	-0.1%	
52000	Services	131,275	183,439	61,689	183,439	0.0%	
54000	Supplies	70,767	66,689	27,506	67,377	1.0%	
56000	Intergovernmental	7,808	8,200	9,451	8,200	0.0%	
57000	Other	134,706	12,305	8,624	12,305	0.0%	
58000	Capital (Non-CIP)	10,900	1,531	0	1,531	0.0%	
Totals		687,074	602,076	272,896	602,463	0.1%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	4.5	4.5
Part-Time	1.0	1.0
Other	0.0	0.0
Totals	5.5	5.5

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	1,188,314	1,111,157	1,089,044	(22,113)
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	5,354	8,000	8,000	0
Transfers		-4,425	-91,016	(86,591)
Totals	1,193,668	1,114,732	1,006,028	(108,704)

Water Department *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Superintendent	31,791	32,585	15,731	33,237	653	Superintendent's Salary (50%) - 2% increase
51112	Admin Assistant	21,106	21,422	10,342	21,850	428	Admin Asst Salary (50%) - 2% increase
51114	Foreman	37,680	27,171	13,117	27,715	544	Foreman Salary (50%) -2% increase
51116	Laborers	140,283	143,007	69,025	145,763	2,756	3 laborers 2% increase
51126	Part-time Laborers	4,853	3,296	5,596	3,296	0	1 @ \$ 9.69/hr for 340 hrs (10 weeks)
51131	Overtime	24,168	26,478	12,532	26,882	404	
51145	Longevity	2,050	1,800	1,800	2,025	225	(1) .50 of \$250; .(1) \$450; (2) \$550; (1) \$600; (1) .50 of \$600
51171	Worker's Comp	3,522	7,000	3,125	7,000	0	
51174	Health & Dental Insur	63,010	62,459	31,474	57,147	(5,312)	(4.5) Fam; (4.5) Dental
51177	Uninsured Medical	33	0	0	0	0	
51181	Workplace Safety	1,201	1,095	1,191	1,095	0	3 @ \$365 ea
51192	Uniform Allowance	1,400	1,400	1,400	1,400	0	Boot/glove/license 4 @ \$350 ea
51193	Training	520	2,200	293	2,200	0	Recertification of water operators
52211	Electricity	92,894	120,000	47,732	120,000	0	All water supply facilities + 15% of TG
52212	Bottled Gas	0	390	0	390	0	6 bottles @ \$65 - heat in well 2
52241	Bldg & Grounds Maint	1,316	2,994	154	2,994	0	repairs to well house buildings and fences
52242	Vehicle Maintenance	162	554	29	554	0	repairs to backhoe, F-800, #7, #8
52243	Office Equip Maint	234	225	272	225	0	Service contracts on copier, fax
52245	Pub Works Equip Maint	0	10,000	0	10,000	0	Rebuild of Screens and televise Well 2
52247	Communications Maint	0	0	0	0	0	SCADA maint/repairs - see 58851 below
52256	Water Meter Maint	971	2,000	0	2,000	0	Testing of master meters at wells
52274	Rental - Construct Equip	0	0	0	0	0	
52305	Data Processing	0	0	0	0	0	
52306	Engineering Services	0	5,275	0	5,275	0	Unanticipated engineering/permitting
52312	Lab Analysis	4,845	8,000	0	8,000	0	Analysis of state mandated water samples

Water Department *(con't)*

Operating Expense - Detail *(con't)*

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52341	Telephone	3,943	6,115	1,976	6,115	0	458-3383, 458-9128, & phone lines to SCADA
52342	Postage	132	80	47	80	0	postage to ship water samples
52344	Advertising	973	1,200	55	1,200	0	Consumer awareness report
52346	Pager	0	0	0	0	0	
52383	Inspections	19,689	20,506	428	20,506	0	Water tank(5 yr), dam(2 yr);alarm well#3,Fire exting. (4)
52384	Laundry Services	880	1,000	439	1,000	0	Uniform cleaning
52386	Contract Services	5,236	5,100	10,556	5,100	0	electricians,or other hired services
54411	Gasoline	2,339	4,125	1,107	4,813	688	1,375 Gal @ \$3.50/Gal (# 7, Van, #9b, F-800)
54412	Diesel Fuel	6,053	6,475	2,907	6,475	0	1,850 Gal @ \$3.50/Gal (JD 310D, #9,#9A,#8)
54421	Office Supplies	586	1,000	335	1,000	0	paper,toner,pads etc.
54433	Supplies - Building Main	48	0	0	0	0	
54463	Sod and Loam	0	400	0	400	0	To repair lawns
54482	Tires	2,495	1,500	808	1,500	0	replacements for trucks
54483	Vehicle Parts	4,200	2,500	594	2,500	0	vehicle repairs
54531	Tools	2,721	600	635	600	0	Replacement of misc hand tools
54532	Equipment Parts	883	0	0	0	0	
54533	Hydrants	2,015	7,500	1,705	7,500	0	Five new fire hydrants
54534	Meters	14,669	6,000	3,947	6,000	0	water meters & remote reader, 14 gauge wire
54539	Asphalt Patch	7,808	5,170	530	5,170	0	68 Tons @ \$75.70/Ton
54540	Stone	0	3,000	0	3,000	0	bedding material for pipe
54542	Operating Supplies	1,657	3,100	1,238	3,100	0	Batteries, flashlights, lumber, nails,paint
54544	System Parts	10,541	9,919	6,005	9,919	0	cast iron fittings,valves, brass fittings, etc.
54545	DPW Chemicals	14,729	15,000	7,581	15,000	0	Aquamag, chlorine
54546	Oil and Lube	24	400	113	400	0	Oil for service of # 7,# 8, 1/2 JD 310D, 1/2 F-800
54549	Concrete	0	0	0	0	0	

Water Department *(con't)*

Operating Expense - Detail *(con't)*

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
56692	Pownal Tax	5,948	5,500	7,325	5,500	0	Property tax on Rattlesnake Reservoir
56699	Pumping Assessment	1,860	2,700	2,126	2,700	0	8.5 cents per 1 million gal pumped to D.E.P.
57711	Travel In-state	205	1,000	52	1,000	0	Training and meetings
57721	Travel Out-of-state	0	0	0	0	0	
57730	Dues	813	1,000	1,383	1,000	0	AWWA, NEWWA, WRWA
57741	Property Insurance	644	1,000	660	1,000	0	Level funded
57742	Liability Insurance	4,763	6,629	5,260	6,629	0	Level funded
57745	Vehicle Insurance	1,177	2,676	1,270	2,676	0	Level funded
57788	Depreciation	127,104	0	0	0	0	
58835	Water Line Improve	0	0	0	0	0	
58852	Addtl Equip Public Wor	900	0	0	0	0	4 Well Pump & Tank radios to replace phone service
58871	Repl Office Equip	0	0	0	0	0	
58872	Repl Office Pub Works	10,000	1,531	0	1,531	0	SCADA maint/repairs
Totals		687,074	602,076	272,896	602,463	386	

Town of Williamstown
Water Rate Analysis
Five Year Financial Plan

Revenue Required From Usage

	12-15	2011	2012	2013	2014	2015	2016	2017
	% Per Yr	Budget	Budget	Estimated	Projected	Projected	Projected	Projected
Expense Budget								
Wages	3.0%	262,843	267,453	272,464	280,638	289,057	297,729	306,661
Benefits	10.0%	61,000	62,459	57,147	62,862	69,148	76,063	83,669
Services	1.0%	183,439	183,439	183,439	185,273	187,126	188,997	190,887
Supplies	1.0%	78,994	78,994	79,682	80,478	81,283	82,096	82,917
Pownal Tax & Assessment	5.0%	8,200	8,200	8,200	8,610	9,041	9,493	9,968
Capital	3.0%	1,531	1,531	1,531	1,577	1,624	1,673	1,723
Capital - Capital Plan	Capital	40,000	54,000	90,000	70,000	53,000	40,000	85,000
Debt Service	Level	370,902	341,575	196,484	193,177	189,678	164,947	100,816
Transfer to Reserve	\$ 400,000	(10,902)	4,425	113,516	136,823	157,322	195,053	214,184
Transfer to Reserve - Operating				(22,500)	(22,500)	(22,500)	(22,500)	(22,500)
Transfer to General Fund	3.0%	117,081	117,081	117,081	120,593	124,211	127,937	131,775
		<u>1,113,088</u>	<u>1,119,157</u>	<u>1,097,044</u>	<u>1,117,531</u>	<u>1,138,990</u>	<u>1,161,488</u>	<u>1,185,100</u>

Appropriation Summary

Operations - Article 18	966,909	943,651	798,947	812,615	826,957	820,998	776,641
Capital Plan - Article 8	40,000	54,000	90,000	70,000	53,000	40,000	85,000
Transfers to General Fund - Article 7	117,081	117,081	117,081	120,593	124,211	127,937	131,775

Revenue Budget - Fees

Meter Charges	200,500	204,000	204,000	204,000	204,000	204,000	204,000
Fire Service Charges	80,500	86,600	86,600	86,600	86,600	86,600	86,600
Permits and Fees	13,500	8,000	8,000	8,000	8,000	8,000	8,000
Interest on Late Payments	6,000	8,000	8,000	8,000	8,000	8,000	8,000
	<u>300,500</u>	<u>306,600</u>	<u>306,600</u>	<u>306,600</u>	<u>306,600</u>	<u>306,600</u>	<u>306,600</u>
Revenue required from usage	<u>812,588</u>	<u>812,557</u>	<u>790,444</u>	<u>810,931</u>	<u>832,390</u>	<u>854,888</u>	<u>878,500</u>

Rate Calculation

Revenue required from usage (from above)	812,588	812,557	790,444	810,931	832,390	854,888	878,500
Estimated usage (in 00's of cubic feet)	217,000	217,000	217,000	217,000	217,000	217,000	217,000
Less Estimated Decrease Usage - Spruces			(8,500)	(8,500)	(8,500)	(8,500)	(8,500)
Water rate (per 100 cubic feet)	<u>3.74</u>	<u>3.74</u>	<u>3.79</u>	<u>3.89</u>	<u>3.99</u>	<u>4.10</u>	<u>4.21</u>
% Increase - Town		<u>0.0%</u>	<u>1.2%</u>	<u>2.6%</u>	<u>2.6%</u>	<u>2.7%</u>	<u>2.8%</u>

Water Reserves

Water Reserve at Year End	<u>1,169,977</u>	<u>1,174,402</u>	<u>1,265,418</u>	<u>1,379,741</u>	<u>1,514,563</u>	<u>1,687,116</u>	<u>1,878,801</u>
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Analysis of Increase

Town Expenses	0.03	(0.10)	0.10	0.10	0.11	0.11
Other Revenue	(0.03)	-	-	-	-	-
Change in Usage	-	0.15	0.15	0.16	0.16	0.17
Total Rate Change	<u>(0.00)</u>	<u>0.05</u>	<u>0.25</u>	<u>0.26</u>	<u>0.27</u>	<u>0.28</u>

Public Works

491 - Parks and Cemetery Department

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	198,775	213,108	102,174	215,082	0.9%	
52000	Services	11,151	13,792	4,031	13,792	0.0%	
54000	Supplies	23,936	22,462	8,022	23,995	6.8%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	3,374	9,284	0	9,284	0.0%	
Totals		237,236	258,646	114,226	262,152	1.4%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	3.0	3.0
Part-Time	3.0	3.0
Other	0.0	0.0
Totals	6.0	6.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Cem Interment	20,550	17,000	17,000	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	20,550	17,000	17,000	0

Parks and Cemetery Department *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Superintendent	63,581	65,171	31,462	66,474	1,303	2% increase
51116	Laborers	73,821	75,314	36,373	76,812	1,499	(1)CPA II @2088,(1)laborer @ 1566 hrs - 2% Inc.
51126	Part-time Laborers	26,746	37,400	18,221	38,148	748	(2) laborers@1440 hours,1 laborer@1285 hrs - 2% Inc.
51131	Overtime	4,475	3,983	1,555	3,983	0	(2) employees - 66 hours each
51145	Longevity	1,050	1,050	1,300	1,050	0	(1) 14 year union -\$550 (1) 14 year non union-\$500
51172	Unemployment Benefits	3,368	4,469	32	4,469	0	2 Seasonals
51174	Health & Dental Insur	23,839	23,942	11,454	22,365	(1,577)	(1) Fam; (2) Indiv; (3) Dental
51181	Benefits-Uninsured Med	65	0	0	0	0	
51181	Workplace Safety	730	730	728	730	0	(2) @ \$365
51192	Uniform Allowance	1,050	1,050	1,050	1,050	0	(3) @ \$350
51193	Training	50	0	0	0	0	
52211	Electricity	916	951	413	951	0	3,555 kwh x .20 = \$711 + \$240 customer charge
52212	Bottled Gas	279	975	372	975	0	13 Lp tanks @ \$75.00 per tank (grave heaters)
52213	Heating Oil	2,119	3,195	260	3,195	0	average 758 gallons/yr
52231	Water and Sewer	500	500	0	500	0	So. Williamstown Water Assoc. New Rate 2011-\$500
52241	Bldg & Grounds Maint	0	303	0	303	0	furnace cleaning, oil separator cleaning
52242	Vehicle Maintenance	2,376	441	442	441	0	main. & repair 4 trucks + backhoe
52245	Pub Works Equip Maint	765	441	0	441	0	main. & repair equipment--reel sharpening
52274	Equipment Rental	0	600	0	600	0	small backhoe for hard to reach gravesites
52294	Tree Care	2,923	5,000	1,990	5,000	0	care and removal of cemetery + parks trees
52341	Telephone	497	465	253	465	0	phone service at cemetery and cell phone
52383	Inspections	178	147	0	147	0	Fire extinguishers (9)
52384	Laundry Services	597	774	302	774	0	Unifirst uniform rental and cleaning
54411	Gasoline	4,024	4,410	2,284	5,145	735	1,470 gal @ \$3.50
54412	Diesel Fuel	3,450	4,795	2,099	5,593	798	1,598 gal @ \$3.50

Parks and Cemetery Department *(con't)*

Operating Expense - Detail *(con't)*

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
54421	Office Supplies	88	300	22	300	0	Purchase & Sale Agreements, Interment cards
54463	Loam and Seed	2,609	3,000	114	3,000	0	seed+loam for graves,repairs, projects
54481	Oil and Lube	169	400	215	400	0	motor oil, 2 cycle oil, transmission fluid
54482	Tires	1,811	820	948	820	0	trucks,trailers,mowers
54483	Vehicle Parts	2,582	2,000	314	2,000	0	trucks-11, 15, 16 ,26, case backhoe
54531	Tools	500	500	238	500	0	hand tools, shovels, rakes, brooms
54532	Equipment Parts	5,230	2,500	1,034	2,500	0	Toro & National mowers,trimmers, blowers,vacuum
54542	Operating Supplies	3,325	3,437	752	3,437	0	lumber,concrete,paint,cleaners,trash liners,trimmr line
54594	Medical Supplies	150	300	0	300	0	safety glasses, ear plugs, first aid supplies
57721	Travel Out-of-state	0	0	0	0	0	
58844	Landscaping	1,000	584	0	584	0	trees,shrubs,benches,tables,mulch,fencing, fertilizer
58848	Building Improve	2,000	2,000	0	2,000	0	General maintenance of garage, office, MLP
58851	Addtl Office Equip	90	0	0	0	0	
58872	Repl Pub Works Equip	284	6,700	0	6,700	0	1/2 National reel mwer, 1 grave hter, grass trimmers
Totals		237,236	258,646	114,226	262,152	3,506	

Public Works

192 - Facilities Management

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	123,058	125,744	61,758	115,440	-8.2%	
52000	Services	43,388	50,993	23,265	50,993	0.0%	
54000	Supplies	8,732	10,402	3,318	10,402	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	367	758	206	758	0.0%	
58000	Capital (Non-CIP)	7,100	5,000	1,386	5,000	0.0%	
Totals		182,643	192,897	89,933	182,592	-5.3%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	1.0	2.0
Part-Time	2.0	1.0
Other	0.0	0.0
Totals	3.0	3.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Facilities Management *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51118	Custodian	38,012	38,582	18,628	39,354	772	2% increase
51126	Facilities Technician	44,841	45,972	22,196	46,891	919	2% increase
51128	Part-time Custodian	9,577	9,772	4,563	0	(9,772)	moved expense to Library
51131	Overtime	1,935	1,855	1,709	1,855	0	
51145	Longevity	450	500	500	750	250	1 @ 11 years - \$500; 1 @ 5 yrs - \$250
51174	Health & Dental Insur	27,163	27,983	13,084	25,509	(2,474)	(2) Fam; (2) Dental
51181	Workplace Safety	730	730	728	730	0	(2) @ \$365
51192	Uniform Allowance	350	350	350	350	0	facilities technician
52211	Electricity	19,902	21,548	10,197	21,548	0	106,541 kwh x .20 + \$240 cust. Charge
52214	Natural Gas	5,635	9,068	847	9,068	0	4,122 therms @ \$2.20/therm
52231	Water and Sewer	1,226	1,160	671	1,160	0	\$290/quarter
52241	Bldg and Grounds Main	4,058	6,660	5,345	6,660	0	furnace cleaning, oil separator cleaning
52291	Garbage Removal	6,528	6,287	2,176	6,287	0	existing contract = \$6,287
52295	Custodial Services	0	0	0	0	0	
52383	Inspections	5,855	6,011	3,930	6,011	0	Elevators - TH, Library; Fire alarms, extinguishers (2)
52384	Laundry Services	183	258	98	258	0	rental + cleaning from Unifirst
54433	Bldg Maint Supplies	4,965	6,500	957	6,500	0	lumber,trim,locks,hardware,paint,etc.
54451	Custodial Supplies	3,327	3,302	1,763	3,302	0	toilet paper,towels,cleaners,floor wax for THall, DPW
54531	Tools	440	600	598	600	0	tools for facilities technician
54574	Uniforms	0	0	0	0	0	moved to Laundry line item 52384
57711	Travel In-State	367	758	206	758	0	travel reimbursment - technician
57730	Dues	0	0	0	0	0	
58848	Building Improvement	7,100	5,000	911	5,000	0	general improvements and code required updates
58871	Replace Office Equip	0	0	475	0	0	
Totals		182,643	192,897	89,933	182,592	(10,304)	

Public Works

492 - Burbank Chapel

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	4,016	6,290	462	6,290	0.0%	
54000	Supplies	18	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		4,033	6,290	462	6,290	0.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Burbank Chapel *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52211	Electricity	369	367	122	367	0	1,235 kwh x .20 = \$247 + 120 cust. Charge
52213	Heating Oil	638	4,998	0	0	(4,998)	duel fuel system
52214	Natural Gas	2,155	0	339	4,998	4,998	duel fuel system
52241	Bldg Maint Service	569	450	0	450	0	Heating system and electrical
52341	Fire Alarm	285	475	0	475	0	Lee Audio monitoring contract & alarm system maint.
54433	Bldg Maint Supplies	18	0	0	0	0	
Totals		4,033	6,290	462	6,290	0	

Public Works

631 - Recreation

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	3,392	5,090	3,259	5,192	2.0%	
52000	Services	317	438	157	438	0.0%	
54000	Supplies	5,073	5,650	3,608	5,650	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		8,783	11,178	7,024	11,280	0.9%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.25	0.25
Other	0.0	0.0
Totals	0.3	0.3

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Permits - Recreation	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Recreation *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51126	MLP Park Ranger	3,327	5,090	3,259	5,192	102	(1) @ \$9.69 x 535 hours - 2% increase
51177	Uninsured Medical	65	0	0	0	0	
52211	Electricity	124	258	62	258	0	522 kwh x .20 = \$105 + \$120 customer chg =\$225
52341	Telephone	193	180	95	180	0	\$15.00/month = \$180
52355	Little League	0	0	0	0	0	
52356	Program Activities	0	0	0	0	0	
54433	Bldg Maint Supplies	32	400	8	400	0	
54465	Groundskeeping	1,433	1,250	1,225	1,250	0	
54593	Recreation Supplies	3,608	4,000	2,376	4,000	0	Port. Toilets MLP, Linear, Broad Brook Parks
Totals		8,783	11,178	7,024	11,280	102	

Public Works

493 - Tree Warden

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	41,478	41,859	27,912	41,859	0.0%	
54000	Supplies	0	0	0	0	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		41,478	41,859	27,912	41,859	0.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Tree Warden *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52294	Tree Care	41,478	41,859	27,912	41,859	0	FY12 + 2% (street trees)
Totals		41,478	41,859	27,912	41,859	0	

Summary

Human Services

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
521	- Human Services	0	0	0	0	0.0%	
541	- Council on Aging	190,272	231,528	107,477	234,902	1.5%	
543	- Veterans' Services	65,678	47,518	36,145	92,714	95.1%	
611	- Library	473,556	482,373	244,406	495,036	2.6%	
692	- Veterans' Graves & Holidays	1,415	3,090	0	3,090	0.0%	
Totals		730,921	764,509	388,028	825,742	8.0%	

Human Services

541 - Council on Aging

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	139,633	175,556	84,951	174,380	-0.7%	
52000	Services	43,586	46,782	19,557	50,331	7.6%	
54000	Supplies	7,053	9,190	2,969	10,190	10.9%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		190,272	231,528	107,477	234,902	1.5%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	3.0	3.0
Part-Time	1.0	1.0
Other	2.0	1.0
Totals	6.0	5.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees - Council on Aging	7,893	19,000	19,000	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	7,893	19,000	19,000	0

Council on Aging *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	COA Director	55,032	56,408	27,231	57,536	1,128	(1) COA Director -2% increase
51112	Outreacher Worker	14,082	32,308	13,365	32,954	646	(1) FT Outreach -2% increase
51116	Van Driver	28,262	24,186	7,374	29,260	5,074	(1) FT Van driver - 2% increase
51123	Part-time Clerk	18,814	19,096	9,219	19,478	382	(1) PT Clerk - 20 hrs/wk - 2% increase
51126	Part-time Van Drivers	907	7,496	7,246	3,056	(4,440)	PT van driver for leave coverage - 236 hrs @ \$12.94
51145	Longevity	1,550	1,600	1,600	1,650	50	1@25 yrs - \$650, 1@13 yrs - \$500 and 1@11 yrs - \$500
51174	Health & Dental Insur	20,456	34,097	18,785	30,081	(4,016)	(2) Fam; (1) Indiv; (2) Dental
51177	Benefits - Uninsured Me	165	0	0	0	0	
51181	Workplace Safety	365	365	132	365	0	Workplace Safety, van driver
52211	Electricity	2,321	3,000	924	6,000	3,000	11,588 KWH x .20 + \$120; Install Central air
52214	Natural Gas	4,240	5,320	1,081	5,320	0	2419 therms @ \$2.20
52241	Bldg & Grounds Maint	1,473	949	0	949	0	Harper Center general maintenance
52242	Vehicle Maint	1,522	2,185	179	2,734	549	BRTA van maintenance - new van
52243	Office Equip Maint	722	595	545	595	0	copier maint contract
52271	Office Rental	23,216	24,098	12,049	24,098	0	Harper Center rent to BHDC
52295	Custodial Services	9,133	8,961	4,308	8,961	0	Harper Center cleaning service
52341	Telephone	870	1,050	470	1,050	0	Phone/fax
52342	Postage	0	573	0	573	0	mailings
52383	Inspections	89	51	0	51	0	Fire extinguishers (3)
54411	Gasoline	5,966	6,000	2,834	7,000	1,000	20,000 miles @ 10/mpg at \$3.50/gal
54421	Office Supplies	311	1,840	90	1,840	0	Paper to plates
54451	Custodial Supplies	776	1,350	45	1,350	0	Tissue, cleaning products, equipment
58871	Addtl Office Equip	0	0	0	0	0	
Totals		190,272	231,528	107,477	234,902	3,373	

Human Services

543 - Veterans Services

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	11,464	6,557	5,662	6,748	2.9%	
52000	Services	0	5,408	0	5,516	2.0%	
54000	Supplies	0	200	0	200	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	54,214	35,353	30,483	80,250	127.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		65,678	47,518	36,145	92,714	95.1%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	1.0	1.0
Other	0.0	0.0
Totals	1.0	1.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	4,322	21,509	21,509	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	4,322	21,509	21,509	0

Veterans Services *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
52300	Veterans' Serv. Officer	4,240	5,408	2,313	5,516	108	2% Increase
51121	Asst. Veterans' Serv. Off	6,574	5,407	2,699	5,598	191	2% Increase
51145	Longevity	650	650	650	650	0	(1) Employee - 41 years
51193	Training	0	500	0	500	0	
52343	Printing		0	0	0	0	
54421	Office Supplies	0	0	0	0	0	
54591	Reference Books	0	200	0	200	0	
57711	Travel In-state	0	190	0	190	0	
57730	Dues	25	60	0	60	0	Mass Vet Agnts \$35; West Mass Vet Agnts \$25
57770	Veterans Benefits	54,189	35,103	30,483	80,000	44,897	
Totals		65,678	47,518	36,145	92,714	45,196	

Human Services

61101 - Library

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	357,322	355,974	180,099	364,828	2.5%	
52000	Services	36,803	38,901	14,599	38,901	0.0%	
54000	Supplies	77,381	85,467	47,889	89,277	4.5%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	1,197	2,030	676	2,030	0.0%	
58000	Capital (Non-CIP)	853	0	1,144	0	0.0%	
Totals		473,556	482,373	244,406	495,036	2.6%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	3.0	3.0
Part-Time Benefited	3.0	3.0
Part-Time Unbenefited	6.0	6.0
Totals	12.0	12.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
General Fees	0	0	0	0
Revolving Fees & Fines	11,317	11,317	10,000	(1,317)
State Aid	13,479	13,977	11,200	(2,777)
Licenses and Permits	0	0	0	0
Transfers	0	0	0	0
Totals	24,796	25,294	21,200	(4,094)

Library - 61101 *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
51111	Library Director	59,767	61,261	29,676	62,486	1,225	2% increase
51112	Admin Assistant	76,633	77,783	39,152	79,339	1,556	2 Salaried employees - 2% increase
51122	Part-time Admin Assist	50,374	51,661	25,013	52,695	1,034	2 part-time employees - 2% increase
51123	Part-time Clerical	92,053	86,041	47,271	87,762	1,721	7 employees - 2% increase
51126	Part-time Laborer	2,498	0	0	9,967	9,967	
51131	Overtime	0	0	66	0	0	
51145	Longevity	3,050	3,150	3,150	3,700	550	1@\$650, 1@550, 4@\$500, 2@\$250
51174	Health & Dental Insur	72,947	75,778	35,676	68,578	(7,200)	(5) Fam; (1) Indiv. (6) Dental
51177	Uninsured Medical	0	0	0	0	0	
51193	Training	0	300	95	300	0	Webmaster training for M. Hackner
52211	Electricity	9,974	12,883	5,974	12,883	0	73,867 kwh x \$.20=\$14,773 + \$120 x 86.5% = \$12,883
52213	Heating Oil	20,464	4,938	5,363	4,938	0	Duel fuel system
52214	Natural Gas	185	13,000	82	13,000	0	Duel fuel system
52231	Water and Sewer	803	830	170	830	0	estimate provided by W&S dept.
52241	Bldg & Grounds Maint	1,399	1,844	245	1,844	0	Security system, fire extinguishers, repairs
52243	Office Equip Maint	1,450	1,710	1,555	1,710	0	Konica7115-\$645; 223T-\$745;new print station-\$320
52341	Telephone	791	800	397	800	0	3 lines, 2 phone, 1 fax
52342	Postage	306	500	124	500	0	No increase- email fines and hold notifications
52343	Printing	25	0	0	0	0	
52344	Advertising	0	0	0	0	0	
52347	Internet	60	120	60	120	0	Website domain hosting
52383	Inspections	245	276	255	276	0	Fire extinguishers (14)
52385	Pest Control	750	900	375	900	0	\$75 per month for insects and rodents
52386	Contracted Services	352	1,100	0	1,100	0	Williams students - Lib pays 25%, college 75%
54421	Office Supplies	3,428	3,500	857	3,500	0	Paper, pens, envelopes, paper clips, toner, etc.

Library - 61101 *(con't)*

Operating Expense - Detail *(con't)*

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
54433	Bldg Maint Supplies	1,204	1,600	0	1,600	0	Window, doors, roof and flooring repairs
54451	Custodial Supplies	1,544	1,800	819	1,800	0	Cleaning supplies, provisions for public bathrooms
54581	Books	36,082	56,067	22,626	59,877	3,810	
54582	Media	26,294	13,000	16,538	13,000	0	Shift toward adding CD's,DVD's,MP3 formats
54583	Operational Supplies	837	2,500	708	2,500	0	Labels, stamps, book covers and other library supplies
54584	Subscriptions	7,117	5,000	5,470	5,000	0	Journals, newspapers, magazines
54586	Software	876	2,000	871	2,000	0	Software for lending to patrons
54593	Other Supply -Recreatnl	0	0	0	0	0	
57711	Travel In-state	601	1,500	431	1,500	0	Conferences in-state - mileage, fees, registration
57721	Travel Out-of-state	81	0	0	0	0	Out-of-state conf. paid by Friends of Library
57730	Dues	515	530	245	530	0	3 -ALA (\$420); 2 MLA (\$110)
58851	Addtl Office Equip	853	0	1,144	0	0	
Totals - Appropriated Funds		473,556	482,373	244,406	495,036	12,663	

Revolving Fund - 61163

52275	Rent Data Process Equip		6,713	0	5,950	(763)	CWMARS Automation / State aid cost split
54581	Books		0	0	0	0	
54582	Media		0	0	0	0	
54584	Subscriptions		0	0	0	0	
54593	Williamstown Reads		0	0	0	0	No Williamstown Reads! in FY10
58851	Addtl Office Equip	0	3,287	0	3,287	0	annual computer upgrades
Totals - Revolving Fund		0	10,000	0	9,237	(763)	

Library *(con't)*

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
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State Aid - 61186

52275	Rent Data Process Equip	6,723	11,200	0	10,267	(933)	CWMARS Automation /State aid cost split
Totals - State Aid		6,723	11,200	0	10,267	(933)	10525

Totals - All Funds		480,279	503,573	244,406	514,540	10,967	
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Book Percentage Calculation

Town Appropriations LESS:		473,556	482,373	244,406	495,036		
51145	Longevity	-3,050	-3,150	-3,150	-3,700		
51174	Health Insurance	-72,947	-75,778	-35,676	-68,578		
51191	Tuition Reimburse	0	0	0	0		
51193	Training	0	-300	-95	-300		
57711	Travel In-state	-601	-1,500	-431	-1,500		
57721	Travel Out-of-state	-81	0	0	0		
57730	Dues	-515	-530	-245	-530		
Adjusted Town Appropriations		396,363	401,114	94,512	420,428		79,881
Total Books, etc.		70,369	76,067	45,505	79,877	Line items 54581,54582,54584,54586	
<i>Book Percentage</i>		<i>17.8%</i>	<i>19.0%</i>	<i>48.1%</i>	<i>19.00%</i>		4

Human Services

692 - Veterans Graves and Holidays

Operating Expense

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>% Change</u>	<u>Notes</u>
51000	Wages and Benefits	0	0	0	0	0.0%	
52000	Services	0	0	0	0	0.0%	
54000	Supplies	1,415	3,090	0	3,090	0.0%	
56000	Intergovernmental	0	0	0	0	0.0%	
57000	Other	0	0	0	0	0.0%	
58000	Capital (Non-CIP)	0	0	0	0	0.0%	
Totals		1,415	3,090	0	3,090	0.0%	

Personnel

<u>Description</u>	<u>2012</u>	<u>2013</u>
Full-Time	0.0	0.0
Part-Time	0.0	0.0
Other	0.0	0.0
Totals	0.0	0.0

Revenue

<u>Description</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2013 Change</u>
Tax and Excise	0	0	0	0
Fees	0	0	0	0
Licenses and Permits	0	0	0	0
State Aid	0	0	0	0
Fines and Interest	0	0	0	0
Transfers	0	0	0	0
Totals	0	0	0	0

Veterans Graves and Holidays *(con't)*

Operating Expense - Detail

<u>Number</u>	<u>Description</u>	<u>2011 Actual</u>	<u>2012 Budget</u>	<u>2012 Thru 12/31/11</u>	<u>2013 Estimate</u>	<u>Amount Change</u>	<u>Notes</u>
54595	Holiday Supplies	1,415	3,090	0	3,090	0	\$1,090 - flags, \$1,400 - markers, \$200 - wreaths, \$400 - flowers
Totals		1,415	3,090	0	3,090	0	

Capital Improvement Plan Request

Fiscal 2012 - 2032

Account No.	Dept. No.	Dept. Name	Vehicle No.	Year	Item	Trade Value	FY13	FY14	FY15	FY16	FY17	FY18-22	FY23-27	FY28-32
General Fund														
Infrastructure														
1	192	Facilities			DPW Garage - Roof									
2	421	Highway			North Hoosac Road - Construction		133,246							
3	421	Highway			Short North Hoosac Rd. - Drainage/Resurface				443,152					
4	421	Highway			Hancock Rd - Mill/Overlay					489,891				
5	421	Highway			Ballou Lane - Drainage/Resurface						253,000			
6	421	Highway			North Street - Curb, Sidewalk, Mill, Overlay							140,138		
7	421	Highway			Main Street - Resurface							106,788		
8	421	Highway			Glen Street - Curb, Mill, Overlay			47,000						
9	421	Highway			Short White Oaks Road - Reclaim/Resurface									46,841
10	421	Highway			Treadwell Hollow Culvert Repair/Replace			90,000						
11	421	Highway			Water Street Sidewalk					200,000		0		
12	491	Cem/Parks			Storage Building - 4 bay unheated							200,000		
							133,246	137,000	443,152	489,891	453,000	446,926	0	46,841
Equipment														
13	421	Highway	1	2007	Nissan - Frontier - Pickup							30,000		30,000
14	421	Highway	2	2006	International - Tandem Axle - Dump					200,000			200,000	
15	421	Highway	3	2002	International - Single Axle - Dump	15,000		145,000					145,000	
16	421	Highway	4	2012	International - Single Axle - Dump	15,000							145,000	
17	421	Highway	5	2012	International - Single Axle - Dump	15,000							145,000	
18	421	Highway	6	2007	Volvo - Grader							200,000		
19	421	Highway	10	2001	International - Single Axle - Dump	15,000	145,000						145,000	
20	491	Parks	11	2002	Chevrolet - Silverado - 4x4 - Pickup	3,000						27,000		
21	421	Highway	12	1997	Volvo - Loader	25,000	155,000							135,000
22	421	Highway	13	1998	Pelican - Sweeper	20,000								
23	421	Highway	14	2004	Cat - Wheeled Excavator	30,000				130,000			130,000	
24	491	Parks	15	2009	Nissan - Frontier - Pickup	3,000						27,000		
25	491	Parks	16	2003	Chevrolet - Silverado 3500 - 4x4 - Dump - Plow	8,000	71,000						60,000	
26	421	Highway	17	2000	Komatsu - Loader	15,000						78,000		
27	421	Highway	18	1998	Trackless MT	5,000							100,000	
28	421	Highway	19	2002	Ford F450 - Dump	-		62,000						
29	421	Highway	20	2005	Ford - F250 - Pickup	5,000			38,000					38,000
30	421	Highway	21	2012	Ford - F450 - Dump	6,000								62,000
31	421	Highway	23	2011	Ford - F450 - Dump	6,000								62,000
32	421	Highway	24	1994	Galion - Blacktop Roller									
33	421	Highway	25	1995	SIEA - Full trailer									
34	491	Parks	26	2005	Ford - F250 - 4x4 - Pickup					38,000				38,000
35	421	Highway	28	1972	M813 - Dump									
36	421	Highway	29	1999	JD - 5410 - Tractor									60,000
37	241	Inspections	42	2005	Ford - Escape Hybrid - Off-road					32,000				32,000

Capital Improvement Plan Request

Fiscal 2012 - 2032

Account No.	Dept. No.	Dept. Name	Vehicle No.	Year	Item	Trade Value	FY13	FY14	FY15	FY16	FY17	FY18-22	FY23-27	FY28-32	
General Fund															
38	421	Highway	43	2005	Kubota Tractor							38000			
39	491	Parks	45	1998	Backhoe - Case 4x4 580L	12,000						63,000			
40	421	Highway	46	2008	Mini-excavator	5,000						50,000			
41	421	Highway	47	2007	Asphalt Paver									100,000	
42	421	Highway	49	2010	Bomag roller										
43	421	Highway	BC1	1987	Brush Chipper										
44	421	Highway		1986	3-Ton Mustang Roller	3,000									
45	421	Highway		1992	Asphalt Paver	4,000									
46	421	Highway		2001	Eager Beaver Trailer	2,000							12,000		
47	421	Highway		1995	Sullivan Air Compressor D185QV	1,500									
48	421	Highway		1967	Warsau Snowblower	5,000							55,000		
49	491	Parks		2005	Mower - Toro Groundsmaster 325D	2,000				22,000			22,000		
50	491	Parks		2008	Mower - Toro Groundsmaster 325D	2,000						22,000	22,000		
							371,000	207,000	38,000	422,000	0	535,000	1,381,000	357,000	
Total General Fund - Appropriated								504,246	344,000	481,152	911,891	453,000	981,926	1,381,000	403,841
Enterprise Funds															
Infrastructure - Sewer															
51	441	Sewer			Cold Spring Road pump station upgrades									45000	
52	441	Sewer			Water Meter Replacements		40,000	40,000	40,000						
53	441	Sewer			Syndicate Road Sewer Replacement		60,000								
54	441	Sewer			Water Street Sewer Rehab					125,000		31,000			
55	441	Sewer			Sewer Manhole Rehab						70,000				
Equipment - Sewer															
55	441	Sewer	7	2002	Dodge - Ram 1500 - Pickup									14,000	
56	441	Sewer	9	2010	Ford F350 Utility Body	5,000						50000			
57	441	Sewer	27	2005	Toyota - Tacoma - Pickup				13000					13,000	
58	441	Sewer	44	2006	Backhoe (50%)	5,000						60000			
59	441	Sewer	48	2010	Ford Transit Connect Van							25000			
60	441	Sewer			Mechanical Sewer Rodder	3,000						31,000			
61	441	Sewer	9A	2001	Dodge - Ram 2500 HD - Pickup	6,000					25,000			25,000	
							100,000	40,000	53,000	125,000	95,000	197,000	27,000	70,000	
Infrastructure - Water															
62	451	Water			Water Meter Replacements		40,000	40,000	40,000	40,000					
63	451	Water			Belden Street Water Main Improvement										
64	451	Water			North Street Water Main Design						60,000				
63	451	Water			Mill St. Area Water Main Replacement Design			30,000						0	

Capital Improvement Plan Request Fiscal 2012 - 2032

<i>Account No.</i>	<i>Dept. No.</i>	<i>Dept. Name</i>	<i>Vehicle No.</i>	<i>Year</i>	<i>Item</i>	<i>Trade Value</i>	<i>FY13</i>	<i>FY14</i>	<i>FY15</i>	<i>FY16</i>	<i>FY17</i>	<i>FY18-22</i>	<i>FY23-27</i>	<i>FY28-32</i>	
General Fund															
Equipment - Water															
64	451	Water	7	2002	Dodge - Ram 1500 - Pickup									14,000	
65	451	Water	8	2002	Dodge - Ram 2500 - 4x4 - Utility Body	8,000	50,000							50,000	
66	451	Water	9	2001	Chevrolet - Silverado 3500 - Pickup	5,000						25,000			
67	451	Water	22	2007	CUSB - Sterling - Vac Truck									250,000	
68	451	Water	27	2005	Toyota - Tacoma - Pickup			13,000						13,000	
69	451	Water	44	2006	Backhoe (50%)	5,000						60,000			
70	451	Water	9A	2001	Dodge - Ram 2500 HD - Pickup	6,000					25,000			25,000	
							90,000	70,000	53,000	40,000	85,000	85,000	327,000	25,000	
Total Enterprise Appropriated								190,000	110,000	106,000	165,000	180,000	282,000	354,000	95,000

Summaries

Appropriated Totals by Fund

General Fu	504,246	344,000	481,152	911,891	453,000	981,926	1,381,000	403,841
Sewer Func	100,000	40,000	53,000	125,000	95,000	197,000	27,000	70,000
Water Func	90,000	70,000	53,000	40,000	85,000	85,000	327,000	25,000
Landfill Fu	0	0	0	0	0	0	0	0
Total	694,246	454,000	587,152	1,076,891	633,000	1,263,926	1,735,000	498,841

Town of Williamstown
Schedule of Debt Repayment
Fiscal 2013

		Fiscal 2013	Fiscal 2014	Fiscal 2015	Fiscal 2016	Fiscal 2017	Fiscal 2018	Fiscal 2019	Fiscal 2020	Fiscal 2021	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2025
<u>\$3.325M Bond - October 1991 @ 4.5% - Refunded and Reissued Aug 2001 - 18 year term - Due Oct 2018 (Fiscal 2019)</u>														
Water Mains	W													
	W													
Standpipe	W													
	W													
II	S	64,610.00	64,610.00	64,610.00	64,610.00	64,610.00	64,610.00	64,610.00						
	S	18,656.14	16,031.36	13,325.82	10,579.88	7,833.96	4,845.75	1,615.25						
School Remodel	GS													
	GS													
Cemetery Bldg	G													
	G													
Sewer System	S													
	S													
Chapel Remodeling	G	7,790.00	7,790.00	7,790.00	7,790.00	7,790.00	7,790.00	7,790.00						
	G	2,249.36	1,932.89	1,606.68	1,275.61	944.54	584.25	194.75						
Water Main - Spring St	W	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00						
	W	3,609.38	3,101.57	2,578.12	2,046.88	1,515.62	937.50	312.5						
Sewer Main - Spring/Gale	S	15,100.00	15,100.00	15,100.00	15,100.00	15,100.00	15,100.00	15,100.00						
	S	4,360.12	3,746.69	3,114.37	2,472.63	1,830.87	1,132.50	377.5						
		128,875.00	124,812.51	120,624.99	116,375.00	112,124.99	107,500.00	102,500.00	-	-	-	-	-	-

\$1.684M Bond - July 1992 @ 5.25% - 17 year term - due Jul 2009 (Fiscal 2010)

Water Tank	W
	W
Water Mains	W
	W

\$2.175M Bond - December 1997 @ 4.79% - 20 year term - due Jan 2017 (Fiscal 2017)

DPW Garage	G													
	G													
School Remodel	GS													
	GS													
Engineering	G													
	G													
Engineering	G													
	G													
Landfill Closure	G													
	G													
		-	-	-	-	-	-	-						

\$1.632M Bond - November 2009 @ 2.022% - 8 year term - due Jan 2017 (Fiscal 2017)

DPW Garage	G	95,000.00	95,000.00	95,000.00	95,000.00	90,000.00								
	G	12,318.76	10,418.76	8,400.00	5,550.00	2,700.00								
Engineering	G	-	-	-	-	-								
	G													
Landfill Closure	G	15,000.00	15,000.00	15,000.00	10,000.00	-								
	G	1,368.76	1,068.76	750.00	300.00									

Town of Williamstown
Schedule of Debt Repayment
Fiscal 2013

		Fiscal 2013	Fiscal 2014	Fiscal 2015	Fiscal 2016	Fiscal 2017	Fiscal 2018	Fiscal 2019	Fiscal 2020	Fiscal 2021	Fiscal 2022	Fiscal 2023	Fiscal 2024	Fiscal 2025
Well #1	W	140,000.00	140,000.00	140,000.00	120,000.00	60,000.00								
	W	15,375.00	12,575.00	9,600.00	5,400.00	1,800.00								
		279,062.52	274,062.52	268,750.00	236,250.00	154,500.00								

\$4.35M Bond - May 2005 @ 4.02% - 20 year term - due May 2025 (Fiscal 2025)

New School	GS	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00	210,000.00
	GS	111,720.00	103,845.00	95,445.00	84,945.00	76,545.00	68,145.00	59,745.00	51,345.00	42,945.00	34,545.00	26,145.00	17,482.50	8,820.00
Landfill Closure	G	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00					
	G	3,275.00	2,900.00	2,500.00	2,000.00	1,600.00	1,200.00	800.00	400.00					
		334,995.00	326,745.00	317,945.00	306,945.00	298,145.00	289,345.00	280,545.00	271,745.00	252,945.00	244,545.00	236,145.00	227,482.50	218,820.00

Projected Debt - FY12 - Police Station to 2031

Police Station - 20 year	G	-	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
3,500,000	5.0%	-	148,750.00	140,000.00	131,250.00	122,500.00	113,750.00	105,000.00	96,250.00	87,500.00	78,750.00	70,000.00	61,250.00	52,500.00
Bulkley Street	G	-	-	-	-	-	-	-	-	-	-	-	-	-
	4.5%	-	-	-	-	-	-	-	-	-	-	-	-	-
Gale Road	G	-	-	-	-	-	-	-	-	-	-	-	-	-
	4.5%	-	-	-	-	-	-	-	-	-	-	-	-	-
No Hoosac Road - Short	G	-	-	-	-	-	-	-	-	-	-	-	-	-
	4.5%	-	-	-	-	-	-	-	-	-	-	-	-	-
Senior Center - 20 yr	G	-	-	-	-	-	-	-	-	-	-	-	-	-
5,000,000	5.0%	-	323,750.00	315,000.00	306,250.00	297,500.00	288,750.00	280,000.00	271,250.00	262,500.00	253,750.00	245,000.00	236,250.00	227,500.00

Provision For Service of Short-term Debt

General Fund	G	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
Sewer Fund	S	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Water Fund	W	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
		58,000.00	58,000.00	58,000.00	58,000.00	58,000.00	58,000.00	58,000.00	58,000.00	58,000.00	58,000.00	58,000.00	58,000.00	58,000.00
		800,932.52	1,107,370.03	1,080,319.99	1,023,820.00	920,269.99	743,595.00	721,045.00	600,995.00	573,445.00	556,295.00	539,145.00	521,732.50	504,320.00

Total Debt by Fund

General Fund - Town	G	155,001.88	475,860.41	464,046.68	446,165.61	418,534.54	316,324.25	306,784.75	289,650.00	270,500.00	261,750.00	253,000.00	244,250.00	235,500.00
General Fund - School	GS	321,720.00	313,845.00	305,445.00	294,945.00	286,545.00	278,145.00	269,745.00	261,345.00	252,945.00	244,545.00	236,145.00	227,482.50	218,820.00
Sewer Fund	S	127,726.26	124,488.05	121,150.19	117,762.51	114,374.83	110,688.25	106,702.75	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
Water Fund	W	196,484.38	193,176.57	189,678.12	164,946.88	100,815.62	38,437.50	37,812.50	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
		800,932.52	1,107,370.03	1,080,319.99	1,023,820.00	920,269.99	743,595.00	721,045.00	600,995.00	573,445.00	556,295.00	539,145.00	521,732.50	504,320.00

Tax Rate Impact - 2013 Projected Values

Actual General Fund Debt	0.46	0.45	0.44	0.42	0.39	0.30	0.29	0.27	0.25	0.24	0.24	0.23	0.22
Proposed General Fund Debt	-	0.31	0.31	0.30	0.29	0.28	0.27	0.26	0.25	0.25	0.25	0.24	0.23
Total General Fund Debt	0.46	0.76	0.75	0.72	0.68	0.58	0.56	0.53	0.51	0.49	0.47	0.46	0.44
Non-Exempt Debt	0.15	0.15	0.14	0.14	0.12	0.03	0.03	0.02	0.01	0.01	0.01	0.01	0.01
Exempt Debt	0.31	0.62	0.60	0.58	0.57	0.55	0.53	0.52	0.50	0.48	0.47	0.45	0.43
Total General Fund Debt	0.46	0.76	0.75	0.72	0.68	0.58	0.56	0.53	0.51	0.49	0.47	0.46	0.44

Water and Sewer Rate Impact - 2013 Project Flow

Sewer Rate	0.60	0.59	0.57	0.56	0.54	0.52	0.50	0.12	0.12	0.12	0.12	0.12	0.12
Water Rate	0.91	0.89	0.87	0.76	0.46	0.18	0.17	0.12	0.12	0.12	0.12	0.12	0.12